



City of Alexandria, Virginia
 Department of Transportation & Environmental Services
Stormwater Utility Fee Appeal and Petition for Adjustment Form

DATE								
OWNER/APPLICANT CONTACT INFORMATION								
NAME		ARE YOU THE OWNER? Yes No If you are appealing on behalf of the property owner, please attach a letter of authorization.						
PHONE NUMBER								
E-MAIL ADDRESS								
MAILING ADDRESS								
CITY	STATE	ZIP						
PROPERTY INFORMATION								
PARCEL ADDRESS								
BILL NO.	MAP/BLOCK/LOT							
REASON FOR APPEAL¹ <i>(Check all that apply, attach other documents as indicated)</i>								
<p>An error was made in the impervious area calculation. <i>(for non-residential and large single family residential parcels)</i></p> <p>For faster processing, you may consider providing supporting documents such as a copy of a current survey or site plan specifying area in square feet of all impervious surfaces on the parcel. Otherwise, the City will provide a plan view of the property's impervious area to the applicant.</p> <p>An error was made regarding the stormwater fee rate type classification. <i>(Check the classification you believe to be correct)</i></p> <table style="width: 100%; border: none;"> <tr> <td style="width: 33%;">Condominium</td> <td style="width: 33%;">Typical Single Family Detached</td> <td style="width: 33%;">Non-Residential Calculated</td> </tr> <tr> <td>Townhouse</td> <td>Large Single Family Detached</td> <td>Non-Residential Calculated Condominium</td> </tr> </table> <p><input type="checkbox"/> Entitled to Full Waiver under section 5-6-233(f) of the Stormwater Utility Ordinance</p> <p>A mathematical error was made in calculating the stormwater utility fee.</p> <p>The property owner invoiced was incorrectly identified.</p> <p>A credit that was previously approved for this credit year was not applied or inaccurately applied to the bill.</p>			Condominium	Typical Single Family Detached	Non-Residential Calculated	Townhouse	Large Single Family Detached	Non-Residential Calculated Condominium
Condominium	Typical Single Family Detached	Non-Residential Calculated						
Townhouse	Large Single Family Detached	Non-Residential Calculated Condominium						
EXPLANATION OF GROUNDS FOR ADJUSTMENT								
<p>Submit completed form to the Stormwater Management Division via e-mail at stormwater@alexandriava.gov or by mail at 2900-B Business Center Drive, Alexandria, VA 22314</p>								

¹ Grounds for appeal are limited to those in the City's Stormwater Utility Ordinance ARTICLE C Sec. 5-6