

**CITY OF ALEXANDRIA  
TRAFFIC AND PARKING BOARD PUBLIC HEARING  
MONDAY, SEPTEMBER 27, 2021, 7 P.M.  
VIRTUAL MEETING**

**MINUTES**

**BOARD MEMBERS PRESENT:** Chairman, William Schuyler, Vice Chair, James Lewis, Jason Osborne, Annie Ebbers, Ann Tucker, Lavonda Bonnard and Casey Kane

**BOARD MEMBERS ABSENT:** None

**STAFF MEMBERS PRESENT:** Alex Block, Principal Planner, Bob Garbacz, Division Chief of Traffic Engineering, Ryan Knight, Civil Engineering IV, Cuong Nguyen, Civil Engineering III, Hillary Orr, Deputy Director of Transportation, Katye North, Division of Mobility Services, Victoria Caudullo, Urban Planner III, and Jennifer Slesinger, Principal Planner.

1. Announcement of deferrals and withdrawals: None.
2. Approval of the July 26, 2021 Traffic and Parking Board meeting minutes:

**BOARD ACTION:** Mr. Lewis made a motion, seconded by Mr. Kane to approve the minutes of the July 26, 2021, Traffic and Parking Board meeting. The motion carried unanimously.

3. **WRITTEN STAFF UPDATES:**
  - a. Dockless Mobility and Ad Hoc Scooter Task Force Recommendations
  - b. Capital Bikeshare Expansion
4. **PUBLIC DISCUSSION PERIOD:** Ms. Alexander had concern about parking issue on N Washington in front of her clinic. She also raised concerns about parking enforcement.

**CONSENT ITEMS**

**BOARD ACTION:** Mr. Lewis made a motion, seconded by Ms. Tucker to remove item 7 off the Consent items list. The motion carried unanimously.

5. **ISSUE:** Consideration of a request to designate a disability parking space at 3110 Wellington Rd.
6. **ISSUE:** Consideration of a request to remove a loading zone at 300 N. Henry St and replace with 2 Hour parking.

**BOARD ACTION:** Mr. Kane made a motion, seconded by Ms. Tucker to approve item number 5 and 6 off the Consent items list. The motion carried unanimously.

**PUBLIC HEARING**

7. **ISSUE:** Consideration of a request to convert two unrestricted parking spaces into a loading zone near 417 Hume Ave for a childcare center

**DISCUSSION:** Mr. Block presented the item to the Board. The Board wanted to make sure the certificate of occupancy to be issued for the childcare center before installing signage, so that the loading zone signs were not prematurely installed. Mr. Kane noted the contradiction that administrative Special Use Permits for businesses such as a childcare center are predicated on action from the Board.

**PUBLIC TESTIMONY:** Ms. Harris and Mr. Martin spoke in favor of the request. Mr. Blum spoke against the request and in favor of a delay to holistically consider safety on the block.

**BOARD ACTION:** Ms. Tucker made a motion, seconded by Mr. Osborne to approve the request for of a request to convert two unrestricted parking spaces into a loading zone near 417 Hume Ave for a childcare center with conditions which are the occupancy permit has to be obtained before any signage installation; the applicant need to have to have community engagement about safety measure. The motion carried unanimously.

8. **ISSUE:** Consideration of a request to remove metered parking spaces on South Peyton Street to install a bikeshare station

**DISCUSSION:** Ms. Caudullo presented the item to the Board.

**PUBLIC TESTIMONY:** Mr. Paul spoke in favor of this request.

**BOARD ACTION:** Mr. Kane made a motion, seconded by Ms. Tucker to approve a request to remove metered parking spaces on South Peyton Street to install a bikeshare station. The motion carried unanimously.

9. **ISSUE:** Consideration of a request to update private signage with official City signage for approximately 33 parking spaces signed No Parking on Mondays, Wednesdays, and Fridays from 8 a.m. to 12 p.m. along N. Howard Street, N. Imboden Street, and Raleigh Avenue for access to the dumpsters for the Foxchase apartments.

**DISCUSSION:** Mr. Block presented the item to the Board.

**PUBLIC TESTIMONY:** Mr. Dwyer, the applicant came to speak on this item.

**BOARD ACTION:** Mr. Kane made a motion, seconded by Mr. Lewis approve a request to update private signage with official City signage for approximately 33 parking spaces signed No Parking on Mondays, Wednesdays, and Fridays from 8 a.m. to 12 p.m. along N. Howard Street, N. Imboden Street, and Raleigh Avenue for access to the dumpsters for the Foxchase apartments. The motion carried unanimously.

- 10. ISSUE:** Consideration of a request to recommend that the Council close the 100 block of King St and remove 25 parking spaces.

**DISCUSSION:** Mr. Block and Ms. North presented the item to the Board. Mr. Osbourne endorsed the street closure and asked about any future expansion to neighboring blocks. Mr. Schuyler noted the need to maintain access for persons with disabilities and asked about fees for businesses using the space. Ms. North noted that the businesses would pay fees which the Council would set via resolution.

**PUBLIC TESTIMONY:** Mr. Paul spoke in favor of this request.

**BOARD ACTION:** Mr. Kane made a motion, seconded by Ms. Tucker to recommend that the Council close the 100 block of King St and remove 25 parking spaces. The motion carried unanimously.

- 11. ISSUE:** Consideration of a recommendation that the Council Adopt a Permanent Parklet Program to Enable Commercial Use and Public Use Parklets.

**DISCUSSION:** Mr. Block presented the item to the Board, noting that the proposed program is an evolution of a previous pilot program and a transition from the temporary Pandemic programs for outdoor dining, and that following the creation of a program, Staff would bring design guidelines back to the Board for their approval. The Board had concerns about the number of parklet spaces on one block, the permanent design guidelines, and drainage issues. The Board also provided feedback to Staff regarding the process for approving parklet locations and ensuring the community is informed of applications.

**PUBLIC TESTIMONY:** No one from the public spoke on this request.

**BOARD ACTION:** Mr. Kane made a motion, seconded by Ms. Tucker to recommend that the Council Adopt a Permanent Parklet Program to Enable Commercial Use and Public Use Parklets. The motion carried unanimously.

- 12. ISSUE:** Consideration of an endorsement of the Curb Space and Parking chapter of the Alexandria Mobility Plan

**DISCUSSION:** Ms. Slesinger presented the item to the Board.

**PUBLIC TESTIMONY:** No one from the public spoke on this request.

**BOARD ACTION:** Mr. Kane made a motion, seconded by Ms. Bonnard to endorse the Curb Space and Parking chapter of the Alexandria Mobility Plan. The motion carried unanimously.

- 13. STAFF UPDATES:**

- Staff update on StreetLight Data
- Update on creation of an administrative process for pick-up and drop-off zones for restaurant delivery and pickup.