

**CITY OF ALEXANDRIA
TRAFFIC AND PARKING BOARD PUBLIC HEARING
MONDAY, JULY 26, 2021, 7:00 P.M.
VIRTUAL**

Due to the COVID-19 Pandemic emergency, the June 28, 2021 meeting of the Traffic and Parking Board is being held electronically pursuant to Virginia Code Section 2.2-3708.2(A)(3), the Continuity of Government ordinance adopted by the City Council on June 20, 2020 or Section 4-0.01(g) in HB29 and HB30, enacted by the 2020 Virginia General Assembly (Virginia Acts of Assembly Ch. 1283 and 1289), to undertake essential business. All the members of the Board and staff are participating from remote locations through a Zoom meeting. This meeting is being held electronically, unless a determination is made that it is safe enough to be held in person in the City Council Chamber at 301 King Street, Alexandria, VA. Electronic access will be provided in either event. The meeting can be accessed by the public through:

Register in advance for this webinar:

https://zoom.us/webinar/register/WN_ZA26nLHbSQ-v2KYlfGmHsA

Meeting ID: 949 5717 0164

Passcode: 461210

SIP: 94957170164@zoomcrc.com

Passcode: 461210

Call in – **301.715.8592**

After registering, you will receive a confirmation email containing information about joining the webinar.

Public comment will be received at the meeting. The public may submit comments in advance to Bob Garbacz at bob.garbacz@alexandriava.gov no later than 24 hours before the meeting or make public comments through the conference call on the day of the hearing.

For reasonable disability accommodation, contact Jackie Cato at jackie.cato@alexandriava.gov or 703.746.3810, Virginia Relay 711.

**CITY OF ALEXANDRIA
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MONDAY, JULY 26, 2021, 7 P.M.
VIRTUAL**

D O C K E T

1. Announcement of deferrals and withdrawals.
2. Approval of the June 28, 2021, Traffic and Parking Board meeting minutes.
3. **WRITTEN STAFF UPDATES**
 - Duke Street Truck Route Progress
 - Foxchase Parking Request follow-up
4. **PUBLIC DISCUSSION PERIOD**
[This period is restricted to items not listed on the docket]

PUBLIC HEARING

5. **ISSUE:** Consideration of the creation of Residential Permit Parking District 13 in the Potomac Yard Area.
6. **ISSUE:** Consideration of a request to adjust parking to accommodate the New DASH Network.
7. **STAFF UPDATES:**
 - Bikeshare expansion

**CITY OF ALEXANDRIA
TRAFFIC AND PARKING BOARD PUBLIC HEARING
MONDAY, JUNE 28, 2021, 7 P.M.
VIRTUAL MEETING**

MINUTES

BOARD MEMBERS PRESENT: Chairman, William Schuyler, Vice Chair, James Lewis, Jason Osborne, Annie Ebbers, Ann Tucker, Lavonda Bonnard and Casey Kane

BOARD MEMBERS ABSENT: None

STAFF MEMBERS PRESENT: Yon Lambert, Director, Katye North, Acting Deputy Director, Bob Garbacz, Division Chief of Traffic Engineering, Ryan Knight, Civil Engineering IV, Cuong Nguyen, Civil Engineering II, Megan Oleynik, Urban Planner II, Victoria Caudullo, Urban Planner III and Alex Block, Principal Planner.

1. Announcement of deferrals and withdrawals: None.
2. Approval of the May 24, 2021 Traffic and Parking Board meeting minutes:

BOARD ACTION: Mr. Osborne made a motion, seconded by Mr. Kane to approve the minutes of the May 24, 2021, Traffic and Parking Board meeting. The motion carried unanimously.

3. **WRITTEN STAFF UPDATES:**
 - a. Duke Street Truck Route request
4. **PUBLIC DISCUSSION PERIOD:** Ms. Skarda had questions about the timeline for the reclassification of Duke Street. Mr. Hicks spoke about the parking challenges on N. Imboden Street

PUBLIC HEARING

5. **ISSUE:** Consideration of a request to update private signage with official City signage for approximately 33 parking spaces signed No Parking on Mondays, Wednesdays, and Fridays from 8 a.m. to 5 p.m. along N. Howard Street, N. Imboden Street, and Raleigh Avenue for access to the dumpsters for the Foxchase apartments.

DISCUSSION: Ms. Oleynik presented the item to the Board. The Board had concerns about the limited number of parking spaces, the trash pick-up hours, and the procedure of car relocation.

PUBLIC TESTIMONY: Mr. Dwyer, the applicant spoke concerning the current process for relocating vehicles blocking the dumpsters and answered the Board's questions. Ms. Castillo spoke about the need for better communication and wanted to know what would

happen if the City towed her car. Mr. Hicks indicated that parking was very limited and that residents should not have to walk a long distance between where their car is parked to their apartment.

BOARD ACTION: Mr. Kane made a motion, seconded by Ms. Ebbers to defer the request until: 1) the applicant revisits the trash collection contract for a shorter window of trash pick-up; 2) the applicant provides data on the number of cars being towed; 3) the applicant provides details on their communication plan to the residents of the change and, 4) the Board has a better understanding of the City's towing process. The motion carried with Mr. Kane, Ms. Ebbers, Mr. Osborne, and Ms. Bonnard voting in favor of the motion and Mr. Schuyler, Mr. Lewis, and Ms. Tucker voting in opposition to the motion.

6. STAFF UPDATES:

- Discussion with the Director of T&ES
- Mr. Block provided an update the COVID evaluations.
- Ms. Caudulo provided an update the Scooter Recommendations.
- Mr. Kane provided an update on the Transportation Commission.

City of Alexandria, Virginia

Traffic and Parking Board

DATE: July 26, 2021
DOCKET ITEM: 3
ISSUE: Written Staff Updates

Truck Traffic Concerns on Duke Street east of Washington Street

During the June 28th meeting, Ms. Clare Skarda testified during the Public Discussion Period requesting that staff provide an update and anticipated schedule addressing the community's concern regarding construction hauling truck routes, changes to the road classification and designation on several maps, and consideration of truck restrictions along Duke Street, east of S. Washington Street.

Since the meeting, staff has been proactive and responsive to the community's concern and have developed a path forward to appropriately address each concern.

Construction Hauling Route Management:

The City continues its commitment to enforce the construction hauling permit policy as set forth in the City Code. We will continue to work with the City's Construction Inspector's and the Alexandria Police Department on enforcement efforts. However, we still encourage residents to report any Hauling trucks through our 311 system. To date, there have been no 311 submission regarding this matter.

Street Classification and Designation:

The City, along with regional emergency response partners, have agreed to changing the Primary Road designation in the City GIS Transport Layer to a Local Road on the 0 to 200 block of Duke Street, and to a Secondary Road on the 300 to 600 block of Duke Street. The City will submit these changes to the State and the GIS layer will be updated no later than the end of the month. Given this data is open for public consumption, these changes could be adopted through various truck navigational apps. In regards to VDOT's Functional Classification map, the City has made VDOT official aware of the community's concern and VDOT expressed consideration in the upcoming update to the map slated later next year.

Truck Restriction Consideration:

The City is planning to conduct a large-scale truck traffic analysis once travel conditions closer resemble normalcy. We will be deploying various traffic monitoring devices, or counters, within

the 100 block to 600 block of Duke Street, Wolfe Street, Wilkes Street, and Prince Street respectively. The anticipated completion of this effort is to Spring 2022.

There is no action required by the Board at this time. Staff plans to regularly update residents, and the board as needed, on our progress and as new information becomes available.

Foxchase Parking Request

Since the last meeting, staff has received some new information on enforcement but has not heard back from the applicant about their conversations and follow up items. The items will be heard in September if the applicant has completed their tasks at that time.

City of Alexandria, Virginia

Traffic and Parking Board

DATE: July 26, 2021

DOCKET ITEM: 4

ISSUE: Consideration of the creation of Residential Permit Parking District 13 in the Potomac Yards Area.

REQUESTED BY: Transportation and Environmental Services (T&ES) staff

LOCATION: Potomac Yard

STAFF RECOMMENDATION: That the Board recommends to City Council the creation of Residential Permit Parking District 13 in the Potomac Yard area.

BACKGROUND: Permit parking district requirements are outlined in the City Code in Title 5 (Transportation and Environmental Services), Chapter 8 (Parking and Traffic Regulations), and Article F (Permit Parking Districts). Staff worked with a subcommittee of the Traffic and Parking Board (T&PB) and the community on the RPP Refresh Project in 2018 and 2019 to develop code amendments that were considered by the T&PB in October 2019 and approved by Council in December 2019.

This Code update included language allowing staff to initiate new RPP districts through a resident ballot. Per updated Code Section 5-8-73(b), the City must receive responses from occupants of more 50% of the residences in the proposed new district, and at least 60% of the responses must support the new district to continue with the process. The new district will be considered by Traffic and Parking Board and City Council for approval if those criteria are met.

Residents of Potomac Yard expressed interest in being part of an RPP District in the past but never met the criteria for a district defined in City Code. Therefore, City staff initiated a ballot process to propose a new RPP district in the area shown in Attachment 1. This proposed RPP District would mitigate commuter parking issues that may arise from the future Potomac Yard Metro Station anticipated to open in 2022. The proposed district boundary is the area with the highest expected impact from the Metro Station and was developed in coordination with the Potomac Yard Civic Association. Blocks not fully occupied and multifamily buildings were not included. However, residents in those areas could petition to expand the proposed district using the typical petition process outlined in [City Code Section 5-8-74](#). Additionally, blocks from

Maskell Street to E. Glebe Road are largely metered or planned to be metered and therefore are not included.

DISCUSSION: Ballots were mailed to all residents within the proposed new RPP District on May 12, 2021. They provided information on the Residential Permit Program and requested residents respond if they supported the creation of a new district for their address. A sample ballot letter is provided in Attachment 2. Staff requested ballots be returned by June 11, 2021 either via mail, email scan, or through an online form using a password protected SurveyMonkey. Each address was also assigned a unique pin through their ballot to ensure only those who received a ballot could vote and only one vote per household.

Staff received 238 responses from a total of 446 ballot letters sent, for a 53 percent response rate, exceeding the required 50 percent response rate. Of these, 78 percent indicated they supported the creation of the new district, exceeding the 60 percent rate of support needed to proceed.

The ballot asked residents to indicate if they supported the creation of a new district, however, it did not specify that specific blocks be posted with signage. Per City Code, with the creation of a district, “if City Council determines that signs should immediately be posted, it shall identify the blocks within the district along which signs are to be posted, and shall specify which of the parking restrictions described in section 5-8-72(b) are to be imposed by such signs.”

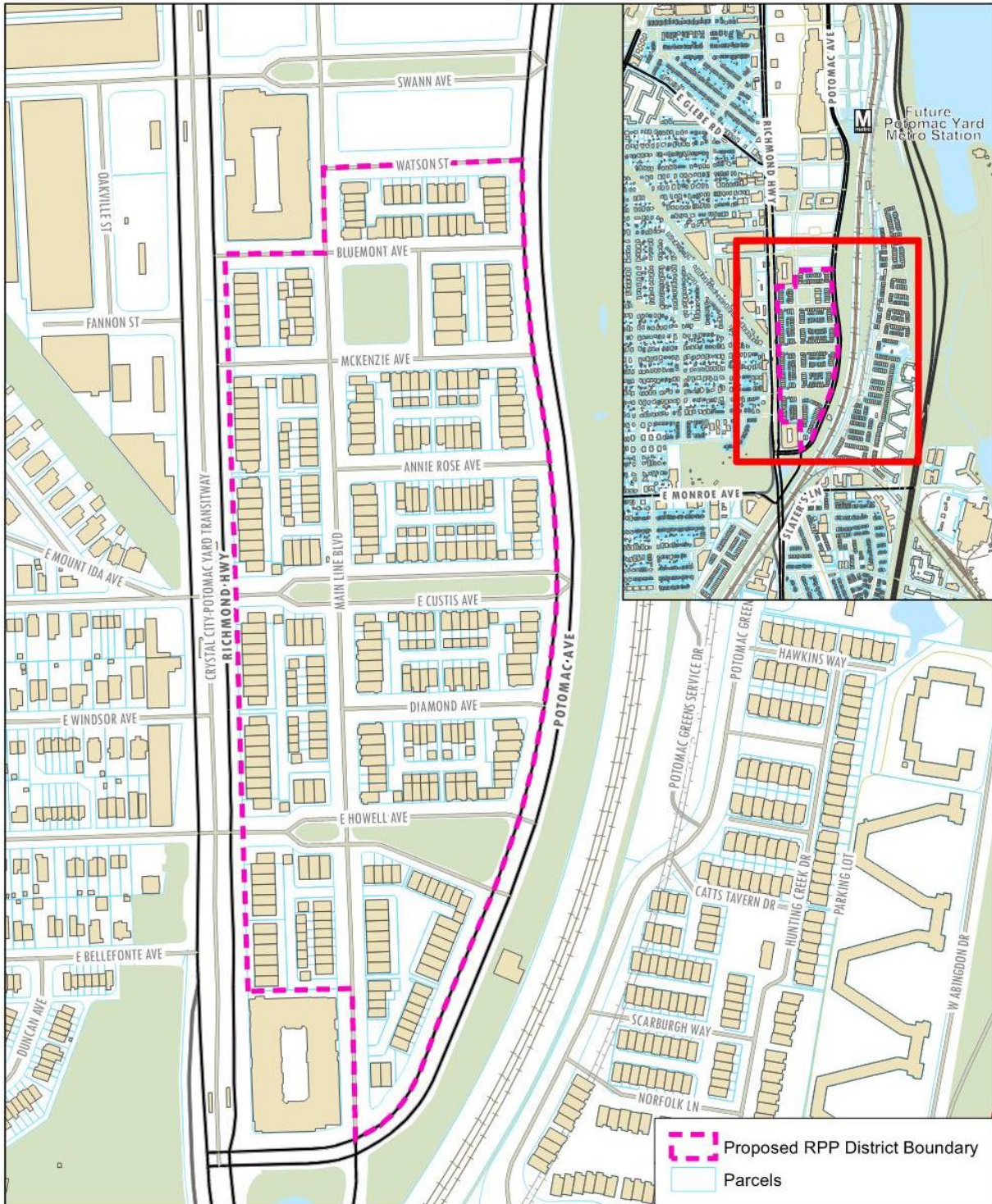
As such, staff makes the following recommendations:

- If occupants of more than 50% of the residential properties that abut the block (the portion of a street between two intersecting streets or a dead-end) submit a petition by February 2022 indicating support for signing the block, then the block would be posted in March 2022 with RPP restrictions without requiring additional consideration by the Traffic and Parking Board.
- That initial RPP restrictions in this new district be Monday through Saturday from 8 a.m. to 5 p.m. to address expected commuter parking issues.
- That blocks requesting other restriction hours or for those requesting signage after February 2022 use the [typical petition process](#) with a hearing by the Traffic and Parking Board for signage requests.

The proposed new district and the approach posting blocks with RPP restrictions are expected to be considered by City Council in September or October 2021.

OUTREACH: In addition to mailing ballots to all residential properties in the proposed district area, staff worked closely with members of Potomac Yard Civic Association and the Community Manager of the Homeowners Association to provide updates to the community on the process as well as timing for the Traffic and Parking Board consideration of the new district through email, newsletters, and the NextDoor app. Staff will continue to work with the civic association and homeowners association to communicate with residents regarding petitions for RPP signage.

ATTACHMENT 1
Proposed District Boundary



Attachment 2
Sample Ballot Letter



**DEPARTMENT OF TRANSPORTATION
AND ENVIRONMENTAL SERVICES**

Mobility Services Division | Parking Planner | 421 King Street Suite 235 | Alexandria, Virginia 22314

RESIDENT
ADDRESS
ALEXANDRIA, VA 22301

Dear Resident,

The Residential Permit Parking Program aims to make parking more accessible for residents in areas with significant commuter or visitor parking. The program limits on-street parking in defined residential districts to two or three hours unless a vehicle has a residential parking permit.

The City is proposing a new Residential Permit Parking (RPP) District for the Potomac Yards neighborhood through a resident ballot process. The proposed district boundary is shown in Figure 1 on Page 3 of this letter. Please indicate if your household supports or opposes the creation of this new RPP District using the ballot information provided in this letter by **June 11, 2021**.

Residents of Potomac Yards have expressed interest in being part of a RPP District in the past but have not been able to meet the criteria for a district defined in City Code. An RPP District could help mitigate commuter parking issues that may arise from the proximity to the future Potomac Yard Metro Station anticipated to open in 2022. In December 2019, Alexandria City Council approved amendments to the City Code that allow city staff to initiate the process for new RPP districts through a resident ballot process. Per updated Code Section 5-8-73(b), the City must receive responses from occupants of more 50% of the residences in the proposed new district and at least 60% of the responses must support the new district to continue with the process. If those criteria are met, the new district will be considered by Traffic and Parking Board and City Council for approval.

If an RPP District is approved, residents of each block can petition the City to add parking restrictions to their block. If restrictions are added, residents will need to purchase RPP permits from the City to be able to park on the street on those blocks beyond the posted time limits. At this time, the cost to purchase a permit is \$40 for the first vehicle, \$50 for the second, and \$150 for additional vehicles.

More information about the Residential Permit Parking program is available at alexandriava.gov/Parking. If you have any questions or concerns about this implementation, please contact Megan Olevnik, Planner with the Department of Transportation and Environmental Services, at megan.olevnik@alexandriava.gov or 703-746-4034.

Thank you,
Megan Olevnik
Transportation and Environmental Services
City of Alexandria

**POTOMAC YARD RESIDENTIAL PERMIT PARKING DISTRICT
RESIDENT BALLOT**

Please provide the information below and indicate if your household supports or opposes the creation of a new RPP District for Potomac Yard. Please return ballot by mail, email, or by online form by **June 11, 2021**.

To return your ballot online, please complete the form available at:

Website: <https://www.research.net/r/AlexandriaVA-PotomacYardRPP>
(or scan QR Code)

Survey Password: PYResident2021

Address Pin (unique to your address): #####



Please return only one response per household *either* by paper ballot, email, or online.

ADDRESS:
ADDRESS
ALEXANDRIA, VA 22301

NAME _____

EMAIL _____

PHONE _____

Please check one:

- I support the creation of a new Residential Permit Parking District** for Potomac Yards encompassing the area shown in Figure 1.

I understand that if a district is created to include our blocks and signs are posted to restrict parking for non-residents of the district, residents will be required to pay an annual fee for resident parking stickers for each vehicle to be parked on the street and that guest passes will need to be obtained to allow guests to park on the street beyond restriction time limits.

- I oppose the creation of a new Residential Permit Parking District** for Potomac Yards encompassing the area shown in Figure 1.

SIGNATURE _____

DATE _____

By signing this letter you are confirming that you are a resident of the address provided above.

Return ballot by June 11, 2021 by one of the following options:	
Mail: Department of Transportation and Environmental Services Mobility Services Division – Parking Planner 421 King Street, Suite 235 Alexandria, VA 22314	Scan and Email: megan.oleynik@alexandriava.gov
Online Form: https://www.research.net/r/AlexandriaVA-PotomacYardRPP	

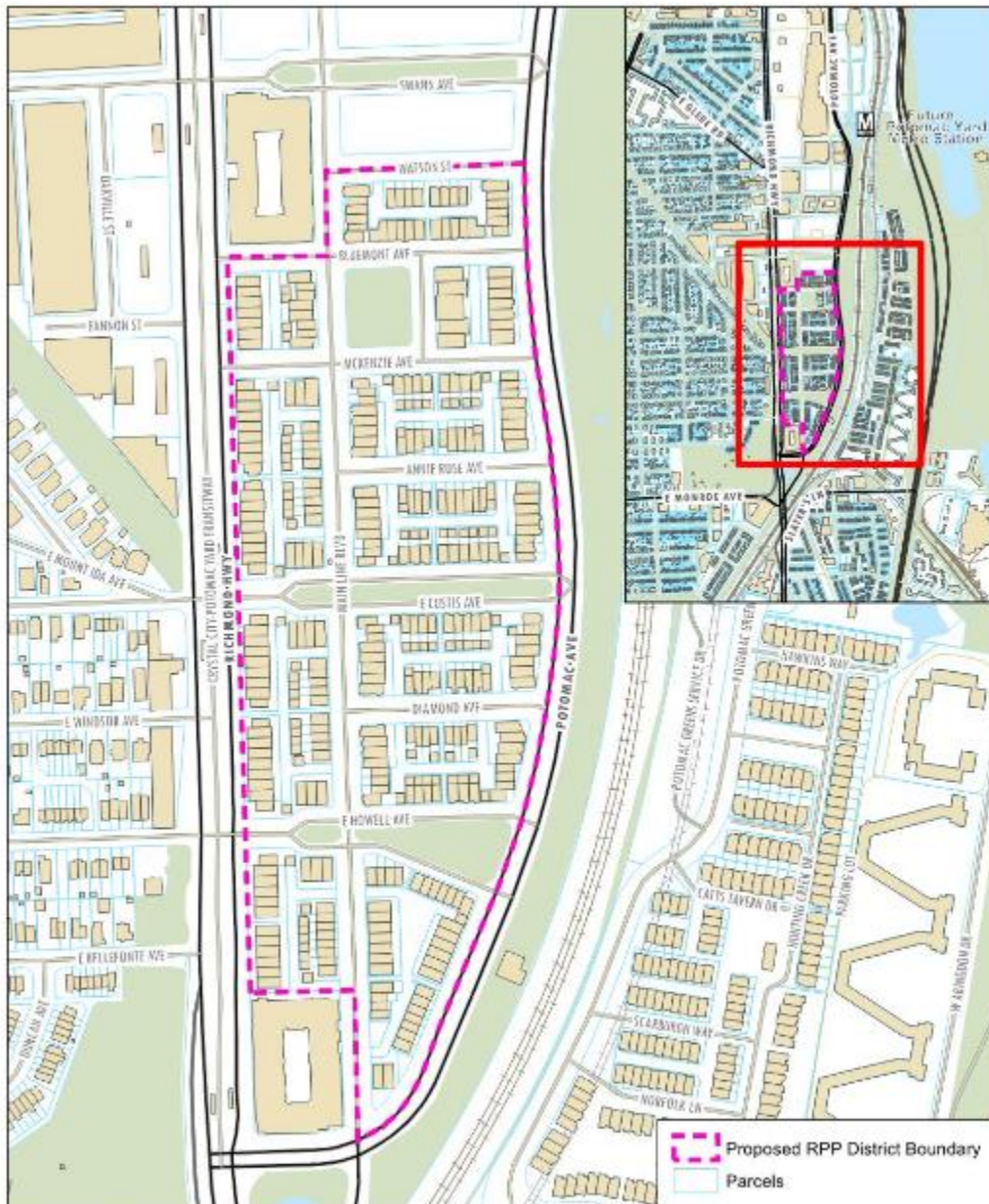


FIGURE 1: Proposed Potomac Yard Residential Permit Parking District Boundary

Frequently Asked Questions

Can owners of rental properties sign the petition?

Only persons residing at the property can sign the petition. If an owner of property included in a petition does not live at the property, he is not eligible to sign the petition. Renters of the property are eligible to sign the petition.

Can multiple occupants sign the petition to meet the signature requirement?

Only one signature per residential property will be counted towards the signature requirement.

Who is eligible to obtain parking permits?

Only persons who maintain their residence within the boundaries of a permit parking district are eligible to obtain parking permits.

Is there a charge for a residential permit parking permit?

Yes. The fee for the residential parking permit is \$40 for the first vehicle, \$50 for the second vehicle, and \$150 for each additional vehicle. Guest permits are available for up to 7 days at no cost and visitor permits are available for up to 30 days for \$5.

Will there be RPP restrictions posted on all streets within the proposed RPP boundary?

No. There can be blocks within an RPP district where residents are eligible for permits, but RPP restrictions are not posted on the block. Staff will work with residents to determine if any blocks will be posted with RPP restrictions as part of the creation of the district, or if the restrictions will be added on a block by block basis using the petition process outlined in City Code.

When does the Traffic and Parking Board meet?

The Board typically meets once a month on the 4th Monday of the month. For more details about the Board's schedule and meeting agendas, please visit www.alexandriava.gov/trafficparkingboard.

For more information about the Residential Permit Parking Program visit alexandriava.gov/Parking.

Traffic and Parking Board

DATE: July 26, 2021

DOCKET ITEM: 5

ISSUE: Consideration of a request to adjust parking to accommodate the New DASH Network.

REQUESTED BY: The Alexandria Transit Company (DASH)

LOCATION: Quantrell Avenue at Armistead Street, and Lincolnia Road at the Landmark Plaza driveway

STAFF RECOMMENDATION: That the Board recommend to the Director of T&ES removing six parking spaces and adding six parking spaces to accommodate ADA access along the new DASH bus network.

BACKGROUND: This request is to facilitate the implementation of the Alexandria Transit Vision (ATV) Plan, a project led by the City of Alexandria and DASH to design a future bus network for the City of Alexandria. The ATV planned bus network for 2030 and the short term 2022 "major growth" network were both adopted by the Alexandria Transit Company (DASH) Board of Directors at their December 11, 2019, meeting. The new bus networks will provide more useful bus service for the City of Alexandria by introducing frequent, all-day bus service to areas where more people will be able to use it. The new bus networks will significantly increase access to frequent transit for low income, minority, and senior residents, while establishing important bus connections to the future Potomac Yard Metrorail Station and other key development areas.

As part of this plan, DASH and WMATA have identified a list of capital improvements to support the launch of the New DASH Network. The first phase of the 2022 ATV Plan - now called the "New DASH Network" - will be launched in September 2021.

DISCUSSION: For the past several months, DASH and the City have been reviewing the new DASH network routes to ensure they will function properly and provide access for the disabled community. This includes the addition and relocation of several new bus stops as well as new bus pads, benches, and shelters. In reviewing the new bus routes, staff identified two locations where parking will need to be adjusted. In order to provide ADA access, six parking spaces need to be removed, but six new parking spaces will be added due to the decommissioning of other bus stops. The locations requiring parking adjustments are as follows and can be seen in Attachment 1:

1. NB Quantrell Avenue at Armistead Street – three spaces removed south of Armistead, and six spaces added north of Armistead due to bus stop removals.
2. EB Lincolnia Road at Landmark Plaza driveway – three spaces removed east of the rear shopping center driveway.

Parking removal allows disabled patrons to access the bus, and it provide access to the rear bus door. It also enables the bus to pull in close and parallel to the curb so that the ADA ramp will be accessible to disabled patrons.

OUTREACH: In fall 2019, the ATV team conducted an extensive public outreach campaign with hearings, meetings, pop-up events, and surveys to collect feedback on the draft recommended 2030 and 2022 networks.

ATTACHMENT 1
Proposed Parking Changes

