



# **City Code Update Related to Traffic and Parking Board Duties**

Traffic and Parking Board Worksession  
April 23, 2018



# Board Responsibility per City Code Sections 5-8-3 & 4

"...**all** matters concerning traffic, parking and taxicabs, shall be presented to the board for its consideration prior to action by the director of transportation and environmental services or presentation to the city council."

"It shall be the duty of the traffic and parking board to...

- investigate, study and analyze traffic and parking problems within the city,
- receive complaints having to do with traffic and parking matters,
- devise plans, methods and means to control and relieve parking and traffic congestion,
- have jurisdiction over taxicabs and buses and their owners and operators...,
- control parades within the city,
- prepare reports on traffic, parking and taxicabs, and
- render advice and make recommendation to the city manager, the city planning commission and, through the city manager, to the city council and other officers and agencies of the city government. "



# Specific Responsibilities in other City Code Sections

## **Final Approval for:**

- Curb Cut Appeals (5-2-14)
- Parade routes (5-2-43)
- Transferring grandfathered taxicab certificates (9-12-35)

## **Recommendations to Director or Manager:**

- Adding or changing residential parking restrictions in an existing district (5-8-71)
- Motorcoach parking spaces (9-12-160)
- New or amended taxi certificates, biennial review, suspend/revoke permits (9-12-25, 30, 31, and 60)
- General changes to parking or traffic (e.g. adding parking restrictions, removing parking, eliminating a travel lane, stop signs, speed limits)

## **Recommendations to Council:**

- Specific traffic controls, including one-way streets, traffic lights, parking meters, truck routes (10-2-7)
- Creation of a new residential parking district (5-8-7)
- Appeals (10-2-8)
- City Code changes

# Proposed Changes – Board Authority

Clarify scope of “all matters concerning traffic [and] parking”

- Does not apply to matters that would be reviewed by planning commission or city council through the development process
- Call out traffic safety as a specific focus of the board (Vision Zero action item 2B.3)

**2B – EVALUATE CITY POLICY AND ADMINISTRATIVE GUIDELINES TO IMPROVE SAFETY OUTCOMES**

- **2B.3** Evaluate Traffic & Parking Board charter and consider revisions to make traffic safety a primary focus of the Board.

# Proposed Changes – Council Review

- Eliminate the review by Council for the following traffic controls and have the Board make a recommendation to the Director:
  - One way streets
  - Parking meter zones
  - Traffic lights
  - Prohibiting parking on more than one half of any city block
  - Transit routes
  - Truck routes
- Appeal process for certain things to go to Council

# Proposed Changes - Meters

- Remove the Parking Meter blocks from the City Code
- Allow Board to make recommendation on the meter blocks
- Refine meter holidays



# Proposed Changes – No Thru Trucks

- Remove the list of No Thru Truck blocks from the City Code
- Allow Board to make recommendation on blocks that should be No Thru Trucks OR approve general criteria for administrative approval
- City Council still has authority to set truck routes per 10-1-15



# Proposed Changes – On Street Parking Standards

- Eliminate section since it's inconsistent with Complete Streets Design Guidelines and other City policies/practices
- Move review and appeal process to general Board section (5-8-1)



# Proposed Changes - Miscellaneous

- Make parade route review part of the Special Events application rather than a Board review
- Change recommendations for residential permit parking to director instead of manager
- Eliminate Play Street sections
- Extend No Parking area at driveways or alleys

# No Changes

- Keep taxicab process and responsibilities the same
- Continue to have the Board make the final decisions on curb cut appeals



# Approval of Administrative Procedures

Create general procedures for common issues that staff can follow and administratively approve without Board review for each specific location

Example - Removing parking at bus stops to be ADA compliant (October 2014)

Staff installs notice signs near bus stops with proposed changes two weeks prior to making any parking changes, and if objections with regards to loss of parking are received, staff will bring that specific parking change to the Traffic and Parking Board.



# Potential Administrative Procedures for Discussion

- Vision Zero engineering improvements
  - No right on red
  - Daylighting intersections
  - Neighborhood Slow Zone program
- Removal of parking for a bulb-out
- No through trucks streets that meet criteria
- New stop signs or traffic signals that meet warrants
- Minor changes to time restrictions (e.g. move from 9AM to 8AM, change from 30 minutes to 15 minutes, add specific months for street cleaning)



# Next Steps

- Board feedback
- Other city departments and community feedback
- Board Public Hearing on proposed Code amendment – June
- City Council Public Hearing - September