

Long Range Educational Facilities Plan Work Program – Supplement 1

Revised 11/27/12

This supplement is intended to provide additional information, detail and guidance to implement the Long Range Educational Facilities Work Program

Senior Management Team

The City and ACPS will create a Long Range Educational Facilities Work Program “Senior Management Team” to help guide/communicate the long range planning effort. The team will consist of Dr. Madye Henson, Bill Finn and Laurel Hammig from ACPS and Debra Collins and Karl Moritz from Planning and Zoning. The senior management team will meet regularly – typically, one week prior to a monthly City/Schools Subcommittee meeting.

The Long Range Educational Facilities Planning Work Group (Work Group)

The Long Range Educational Facilities Planning Work Group (Work Group) will be made up of 19 members. 2 - School Board Members, 2- City Council Members, 1-Campagna Center Member, 2-PTA Members and 6-Community Members, 3-City Staff and 3-ACPS Staff. The work plan has been revised to reflect a 19 member work group.

ACPS/City staff will select potential candidates and forward to the Superintendent of Schools and City Manager for consideration. The Work Group will meet as a group every 60-90 days for duration of approximately 18 months. Additionally, the Senior Management Team we will need to identify potential candidates for the various sub-committees that will be integral to the planning effort. It is anticipated that sub-committees will consist of City/ACPS staff and some of the selected community members from the work group. This Supplement includes several recommended candidates for consideration in the work group.

19-Member Work Group

- 2-School Board members – Yvonne Folkerts and Ronnie Campbell
- 2-City Council members – Mayor Euille and Vice Mayor Donley
- 1-Campagna Center member
 - President and CEO – Dr. Tammy L. Mann
- 2-PTA Council Designees Members
 - PJ Lepp or her designee
 - Julie Rocchio

- 6-Community Members
 - Ken Billingsley – Director of Demographics and Information Northern Virginia Regional Commission
 - Judy Noritake
 - Chris Hartman
 - Mark Eisenhour
 - Herb Berg- former ACPS Superintendent
 - Keith Jabati

- 3- ACPS staff to include Dr. Madye Henson, Bill Finn and Laurel Hammig (ex-officio)

- 3-City staff to include Debra Collins, Karl Moritz and Steve Chozick (ex-officio)

Sub-Committees (ACPS/City Departments – Divisions)

Note: Communications to be included for internal/external dissemination of information

- Enrollment Forecasting/Demographics
 - ACPS
 - Educational Facilities
 - Technology Services
 - Financial Services
 - City
 - Planning and Zoning
 - RCPA

- Facility Capacity Needs Analysis
 - ACPS
 - Educational Facilities
 - Elementary/Middle Schools
 - City
 - Planning and Zoning
 - RCPA
 - General Services

- Educational Specifications
 - ACPS
 - Educational Facilities
 - Curriculum and Instruction
 - Technology Services
 - City
 - Planning and Zoning
 - RCPA
 - General Services

- ACPS Enrollment Practices
 - ACPS
 - Educational Facilities
 - Curriculum and Instruction
 - Technology Services
 - City
 - TBD

- School of the Future
 - ACPS
 - Educational Facilities
 - Curriculum and Instruction
 - Technology Services
 - Financial Services
 - City
 - Planning and Zoning
 - RCPA
 - General Services

- Fiscal Analysis
 - ACPS
 - Educational Facilities
 - Financial Services
 - City
 - Planning and Zoning
 - General Services
 - OMB

Key Dates

- October 26th - Initial draft by school by grade projections due to ACPS Financial Services
- October 29th - City/Schools meeting
- November 26th- City/School meeting
- December 6th- School Board meeting on joint recommendation for capacity projects to include in the FY14-23 CIP
- January 24th- ACPS presents CIP to School Board