

DRAFT – FOR WORK GROUP REVIEW

Long Range Educational Facilities Plan Work Program Outline

Work Group products ultimately take the form of recommendations to the School Board for their adoption.

Enrollment Forecasts/Demographics

Goals:

- Develop short and medium-term enrollment forecasts by school and grade
- Develop more general long-term forecast (2040)
- Develop an updatable student enrollment forecast methodology
- Update annually

Approach:

1. Establish Enrollment Forecasts/Demographics Committee
2. Review and analyze factors affecting school enrollment including:
 - Economy and Housing Market
 - Factors that encourage families to locate in Alexandria versus factors that encourage them to move elsewhere
 - Suitability of housing stock for families (type of unit, price)
 - Desirability of urban lifestyle
 - Private yard versus shared recreation
 - Transportation options
 - Lending requirements
 - Planned development
 - Relative value of private school, ability to afford
 - Trends affecting regional job growth, incomes
 - Demographics
 - Neighborhood turnover
 - Doubling of 65+ population over long term
 - Neighborhood/school level analysis
 - School System
 - Program and physical changes
 - Reputation
3. Incorporate October 1 2013 enrollment data as soon as available
4. Reach agreement on key variables
5. Develop 2-3 scenarios (alternative futures) with different assumptions for key variables.
6. Apply assumptions to create an “Alexandria at 2040” profile for each scenario to test logic.
7. Refine and select assumptions for moderate “most-likely” forecast for short-term (3 years) and medium term (10 years).

Timing

- May-October 2013: Committee works on items 1 thru 3 and begin item 4 and report to Work Group at October 2013 meeting.
- October 2013 to January 2014: Committee completes scenarios and proposed short and medium forecasts. Completes “Alexandria at 2040” profile. Delivers to Work Group for discussion and possible revision.

Facility Capacity Needs Analysis

Goals:

- Assess existing conditions
- Review existing capacity analysis methodology and make recommendations for modifications to the methodology for both elementary and second levels
- Review how existing capacity is allocated to meet current demand
- Establish guidelines for adding capacity, supporting education, reflecting including capital and operating costs and issues
- Identify potential school site types

Approach:

1. Establish Facility Capacity Needs Analysis Committee
 - Considerable consultant support will be provided to conduct assessments
2. Develop a school facility and site inventory
3. Develop a capacity and utilization assessment for each school site by type of use
4. Identify space needs by type of use, both classroom and non-classroom
5. Review findings of *Enrollment Forecasts/Demographics Committee* and *Education Specifications/School of the Future Committee*. Take these findings into account during next phase of work.
6. Reallocate existing capacity to meet current demand
7. Develop recommended guidelines for adding capacity
 - Advantages and disadvantages of different approaches (new school, modular additions, relocatables, rented space)
 - Operational Issues, short and long term
 - Cost estimates
 - Under what circumstances should different approaches be pursued?
 - How school capacity issues should be addressed in the small area planning process
8. Review potential future school sites

Timing

- June-October 2013: Committee works on item 2.
- October 2013: Work Group discusses progress of *Enrollment Forecasts/Demographics Committee* and *Education Specifications/School of the Future Committee*. Committee factors these findings into subsequent work.
- October 2013-January 2014: Committee works on items 3 and 4.
- January-April 2014: *Education Specifications/School of the Future Committee* completes its work.
- April 2014 – October 2014: Committee works on items 5-8 taking into account forecasts and education specifications, in consultation with the *Education Specifications/School of the Future Committee*.

Education Specifications/School of the Future

Goals:

- Define future educational specifications

Approach:

1. Establish Education Specifications/School of the Future Committee
2. Pre-K Issues and Opportunities:
 - a. Review existing conditions, practices; identify gaps in service
 - b. Prepare general forecasts of future demand in coordination with Enrollment Forecasts Committee
3. K-12 Issues and Opportunities
 - a. Set the framework (based in part on relevant guidance in adopted policies and plans)
 - b. Review findings of data collection, supported by consultant
 - c. Consider the location of citywide programs such as special education
4. Pre-K and K-12
 - a. Identify program options
 - b. Identify architectural design considerations
 - c. Complete draft recommended educational specifications

Timing

- June-October 2013: Committee works on item 2a and 2b.
- October 2013: Work Group discusses Committee work.
- September-December 2013: Committee works on Items 3a, b and c.
- December 2013-January 2014: Committee works on items 4a and 4b.
- January 2014: Work Group discusses Committee work.
- February-April 2014: Committee works on item 5c, reporting to Work Group at April meeting.
- May-October 2014: Committee participates in the work of the *Facility Capacity Needs Analysis Committee* to develop guidelines for adding capacity and evaluating potential new school sites.

Student Assignment

Goals:

- Identify priority objectives for student assignment
- Develop recommendations for a school assignment methodology

Approach:

1. Establish Student Assignment Committee
2. Review past student assignment practices
3. Develop goals and objectives for student assignment
4. Evaluate options that optimize goals
5. Develop recommendations for student assignment methodology
6. Recommend implementation approach, including schedule

Timing

- May-July 2014: Committee works on items 2 and 3; Work Group reviews and amends goals and objectives at the July meeting
- July-October 2014: Committee works on Item 4; Work Group reviews and approves draft goals at October meeting.
- November-December 2014: Committee completes items 5 and 6 for Work Group review and amendment