



Facility Maintenance and Operations Subcommittee
Joint City-Schools Facility Investment Task Force
Meeting #4

Monday, November 13, 2017 | 5:00 – 6:30 pm
Council Workroom | City Hall, 301 King Street

- 5:00 pm** **Welcome**
Micheline Castan-Smith, Chairing for Amy Liu
- 5:05 pm** **Community Comments**
- 5:15 pm** **Review Meeting #3 Discussion Points**
Kayla Anthony, Brailsford & Dunlavey
- 5:20 pm** **Facility Assessment Survey Reports**
Facilitated by:
Adam Shirvinski, A2 Services
Kayla Anthony, Brailsford & Dunlavey
- Summary of Purpose and Key Takeaways
- 5:40 pm** **Preparation for Presenting to Broader Task Force**
Facilitated by:
Adam Shirvinski, A2 Services
Kayla Anthony, Brailsford & Dunlavey
- Draft Memo Outline
— Summary of Work Performed, Key Takeaways, and Recommendations
- 6:25 pm** **Wrap Up and Next Steps**
Micheline Castan-Smith, Chairing for Amy Liu

** All meetings of the Task Force are open to the public and recordings of each meeting will be posted on the website for community members who are unable to attend. In order to ensure sufficient time for the Task Force to complete its business, a public comment period of 10 minutes will be provided at the beginning of each meeting. Each speaker will be limited to two minutes, allotted on a first come first serve basis, and are asked to submit their comments or questions in writing. It should be noted that members of the community are invited to submit written comments at any time for distribution to the Task Force.*