



MEETING SUMMARY

Ad Hoc Joint City-Schools Facility Investment Task Force

Alternative Project Delivery Methods Subcommittee

Thursday, October 5, 2017 | 7:30 – 9:00 am

City Hall – Chet & Sabra Avery Conference Room

1 Task Force Members Present

- Mignon Anthony, Chair
- Dwight Dunton
- Dave Millard
- Lynn Hampton

2 COA and ACPS Project Staff

- Donna Poillucci, Deputy Director, Department of General Services
- Carrie Beach, Division Chief, Department of Planning and Zoning
- Arthur Wicks, Budget/Management Analyst, Office of Management and Budget
- Katherine Carraway, Urban Planner, Department of Planning and Zoning
- Erika Gulick, Facilities Planner / GIS Specialist, ACPS
- Sharon Lewis, Director of Procurement and General Services, ACPS

3 Consultants

- Brailsford and Dunlavey Staff: Beth Penfield, Kayla Anthony, Stacy Kaplowitz and Cassia Sookhoo

4 Community Comment Period

- There were no comments submitted to the Subcommittee by community members.

5 Welcome & Overview

- Ms. Anthony reviewed the charge of this subcommittee and provided highlights from its last meeting. Goals of this meeting were to:
 - Identify future considerations for colocation that City and ACPS can explore further
 - Identify policies or frameworks that would be helpful for examining colocation opportunities
 - Consider the impact of colocation on developing the CIP – seed money, project timing

6 Alternative Strategies Discussion and Capabilities Service Model Summary

- Brailsford & Dunlavy introduced the capabilities service model discussed during the recent Capital Planning & Implementation Subcommittee meeting. The model is focused on delivering capabilities rather than projects and identifies questions and information needed prior to completing each stage.
 - Subcommittee members remarked that there are challenges at looking at priorities – there are not enough measurable benchmarks and should go to an overall part of recommendations by the Task Force
 - A lack of measureable benchmarks leads to emotional decision making
- Brailsford & Dunlavy provided examples of colocation in other jurisdictions – Charlotte-Mecklenburg, NC; Fairfax County, Montgomery County, Arlington County, Loudoun County
 - Themes and takeaways from these examples:
 - Established Policy and Process
 - Importance of Written Agreements
 - Facility Standards and Physical Parameters
 - Joint Work Groups and Resources
 - Holistic Approach to Community Engagement
 - Respect Case by Case Needs
- The group discussed current practices and policies for both ACPS and the City.

7 Colocation Discussion and Exercise

- Subcommittee members took part in a colocation exercise related to services and projects the City and ACPS should further explore for colocation opportunities. They were asked to consider the following:
 - What are the future considerations for City and ACPS to explore further?
 - Were there services or project types that were not included?
 - What policies or frameworks would be helpful for examining colocation opportunities?
 - What is the impact on development of the CIP?
 - Seed money
 - Project timing

8 Next Steps

- October 19 – Next meeting
 - AEDP will attend the next subcommittee meeting to provide information on some of the projects within city that may be opportunities for the subcommittee to review –
 - Service Providers and Financing