



## MEETING SUMMARY

### Ad Hoc Joint City-Schools Facility Investment Task Force

Thursday, October 5, 2017 | 9:00 – 11:00 am

City Hall – Sister Cities Room 1101

#### 1 Task Force Members Present

- Lynn Hampton, Chair
- Mignon Anthony
- Elliott Branch
- Micheline Castan-Smith
- Marshall Cook
- Dwight Dunton
- Amy Lui
- Dave Millard
- Eric Wagner

#### 2 COA and ACPS Project Staff

- Mark Jinks, City Manager
- Karl Moritz, Director, Department of Planning and Zoning
- Jeremy McPike, Director, Department of General Services
- Morgan Routt, Director, Office of Management and Budget
- Carrie Beach, Division Chief, Department of Planning and Zoning
- Arthur Wicks, Budget/Management Analyst, Office of Management and Budget
- Erika Gulick, Facilities Planner / GIS Specialist, Alexandria City Public Schools
- Mike Herbstman, CFO, Alexandria City Public Schools
- Katherine Carraway, Urban Planner, Department of Planning and Zoning

#### 3 Consultants

- Beth Penfield and Kayla Anthony, Brailsford and Dunlavey

#### 4 Community Comment Period

- Dan Brendel provided comments on behalf of the St. Joseph Catholic Church and undersigned affordable housing advocates.

## **5 Review of Meeting Objectives / City Manager Remarks**

- Lynn Hampton made introductory remarks and reviewed goals of this meeting.
- Mark Jinks provided remarks regarding the City's Capital Improvement Program (CIP) relative to how the process generally works and City Council's involvement, as well as the potential for improvement in that process. Mr. Jinks suggested that uncoupling the CIP from the City's operating budget process may be appropriate given the large investment needed in the City's facilities. Doing so will allow more time for Council and the public to focus on these investments. Mr. Jinks indicated that many jurisdictions address their CIP and operating budget process this way. Discussion focused on various issues surrounding this suggestion.
- Task Force members shared with Mr. Jinks that in the process of addressing their charge, they have discussed strategies they believe Council should address that encompass all City facilities and not just those under their purview. Mr. Jinks indicated that it is the responsibility of any board/commission to make comments on related items to the extent that it better a process/product.

## **6 Subcommittee Updates**

- Mr. Branch provided an update on the Capital Planning & Implementation Subcommittee, which most recently discussed a potential capability development deliver framework. The Subcommittee asked staff to go look at current processes and translate them into this model.
- Ms. Anthony reported on the Alternative Project Delivery Methods subcommittee indicating that in the most recent meeting they discussed colocation vs. joint use facilities, colocation opportunities related to both services and projects, and have started to think about other policies and strategies to be considered in making recommendations. Alexandria Economic Development Partnership will attend the next subcommittee meeting to further discuss public/private partnerships.
- Ms. Liu reported that the Facilities Maintenance & Operations Subcommittee will not meet again until October 16.

## **7 CIP Scenarios Exercise**

- The Task Force broke up into two groups to begin drafting a joint CIP of project under their purview. Staff will compile both sets of work for the next Task Force meeting on October 19<sup>th</sup>. At that time, the group will finalize the joint CIP to be presented to the City Manager, City Council and School Board in the month of November.

## **8 Next Steps**

- Oct 16 - Facility Maintenance and Operations Subcommittee Meeting
- Oct 19 - Alternative Project Delivery Methods Subcommittee Meeting
- Oct 19 - Joint City-Schools Facility Investment Task Force Meeting