



Capital Planning & Implementation Subcommittee

Joint City-Schools Facility Investment Task Force

Meeting #1

Tuesday, August 29, 2017 | 7:00 – 8:30 pm

Chet & Sabra Avery Conference Room 2000 | City Hall, 301 King Street

- 7:00 pm** **Welcome**
Elliott Branch, Subcommittee Chair
- 7:05 pm** **Community comments**
- 7:15 pm** **Review of Meeting Agenda and Objectives**
Elliott Branch, Subcommittee Chair
Beth Penfield & Kayla Anthony, Brailsford & Dunlavey
- 7:20 pm** **Discuss and Confirm Subcommittee Objectives**
Facilitated by:
Elliott Branch, Subcommittee Chair
Beth Penfield & Kayla Anthony, Brailsford & Dunlavey
- 7:35 pm** **Capital Project Planning & Implementation Best Practices Briefing**
Beth Penfield & Kayla Anthony, Brailsford & Dunlavey
- 7:50 pm** **Discussion/Observations to Date on City and School Practices and Processes**
Facilitated by:
Elliott Branch, Subcommittee Chair
Beth Penfield & Kayla Anthony, Brailsford & Dunlavey
- 8:25 pm** **Wrap Up and Next Steps**
Elliott Branch, Subcommittee Chair

** All meetings of the Task Force are open to the public and recordings of each meeting will be posted on the website for community members who are unable to attend. In order to ensure sufficient time for the Task Force to complete its business, a public comment period of 10 minutes will be provided at the beginning of each meeting. Each speaker will be limited to two minutes, allotted on a first come first serve basis, and are asked to submit their comments or questions in writing. It should be noted that members of the community are invited to submit written comments at any time for distribution to the Task Force.*