



Department of Planning & Zoning
Supplemental Special Use Permit Application Checklist
New Development or Redevelopment of Substandard Lots

Floor Area Ratio Worksheet:

Existing Building

Proposed Building

Contextual Blockface Study:

Threshold heights for each property

Front setbacks for each property

Building heights for each property

**Contact staff to confirm contextual blockface*

Photos of comparison buildings on both sides of the block

Site plan of immediate area showing comparison buildings and adjacent streets

Plat submitted to scale showing existing building(s)

Existing trees and trees proposed for removal – include caliper and tree species

Elevation drawings to scale with dimensions for:

Height of existing building

Proposed building design including dimensions for setbacks and heights

Scaled plans with dimensions for:

Floor plans for each floor of proposed building, including basement and attic

Roof truss section