

Public Records Advisory Commission
Box 178, City Hall
Alexandria, Virginia 22313
(703) 746-4591

DATE: MONDAY, JUNE 21, 2021
TO: MEMBERS, PUBLIC RECORDS ADVISORY COMMISSION
FROM: JACKIE COHAN, RECORDS ADMINISTRATOR & ARCHIVIST
SUBJECT: MEETING ON MONDAY, JUNE 21, 2021

There will be a meeting of the Public Records Advisory Commission on Monday, June 21st, at 7:30 PM. **The meeting will be held virtually via Zoom.**

Commission members are required to attend 75% of the meetings. If you are ill, or will be out of town, please call the Records Administrator & Archivist at (703) 746-4591 to be excused.

Persons with disabilities requiring special accommodations or arrangements should contact the Records Administrator & Archivist at (703) 746-4591 at least 48 hours prior to the meeting.

AGENDA

PUBLIC RECORDS ADVISORY COMMISSION

MONDAY, JUNE 21, 2021, 7:30 PM

Virtual Meeting via Zoom

https://zoom.us/webinar/register/WN_QeGIK79xTyK8BKMKSGJpVA

Webinar password: 312625

940 7822 5958 (Webinar ID)

DISCUSSION ITEMS

1. Call to order at 7:30 p.m.
2. Appointment of secretary
3. Approval of the draft minutes of the May 17, 2021 meeting
4. Selection of new chairperson?
5. Facility renovations and offsite box storage update (Jackie)
6. Research project update (Jackie)
7. Internships and volunteers (Jackie)
8. Training presentation for City boards and commissions and their staff members
9. City COVID-19 operations update (Jackie)
10. HARC update (Monica)
11. New Business
 - a. 3 current Commission vacancies
 - b. Next meeting: September 20, 2021 via Zoom

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Members, please call the Records Administrator & Archivist at (703) 746-4591 if you are not able to attend.