

Public Records Advisory Commission
Box 178, City Hall
Alexandria, Virginia 22313
(703) 746-4591

DATE: MONDAY, MAY 17, 2021
TO: MEMBERS, PUBLIC RECORDS ADVISORY COMMISSION
FROM: JACKIE COHAN, RECORDS ADMINISTRATOR & ARCHIVIST
SUBJECT: MEETING ON MONDAY, MAY 17, 2021

There will be a meeting of the Public Records Advisory Commission on Monday, May 17th, at 5:30 PM. **The meeting will be held virtually via Zoom.**

Commission members are required to attend 75% of the meetings. If you are ill, or will be out of town, please call the Records Administrator & Archivist at (703) 746-4591 to be excused.

Persons with disabilities requiring special accommodations or arrangements should contact the Records Administrator & Archivist at (703) 746-4591 at least 48 hours prior to the meeting.

AGENDA

PUBLIC RECORDS ADVISORY COMMISSION

MONDAY, MAY 17, 2021, 5:30 PM

Virtual Meeting via Zoom

https://zoom.us/webinar/register/WN_L-7YZCLVSm6SUCp98GmB5A

Webinar password: 396960

935 5143 9007 (Webinar ID)

DISCUSSION ITEMS

1. Call to order at 5:30 p.m.
2. Appointment of secretary
3. Approval of the draft minutes of the March 15, 2021 and April 19, 2021 meetings
4. Facility renovations update (Jackie)
5. Research projects update (Jackie)
6. Upcoming internships (Jackie)
7. City COVID-19 operations update (Jackie)
8. HARC update (Monica)
9. New Business
 - a. 2 current Commission vacancies
 - b. Next meeting: June 21, 2021 via Zoom

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Members, please call the Records Administrator & Archivist at (703) 746-4591 if you are not able to attend.