

Public Records Advisory Commission
Box 178, City Hall
Alexandria, Virginia 22313
(703) 746-4591

DATE: MONDAY, MARCH 15, 2021
TO: MEMBERS, PUBLIC RECORDS ADVISORY COMMISSION
FROM: JACKIE COHAN, RECORDS ADMINISTRATOR & ARCHIVIST
SUBJECT: MEETING ON MONDAY, MARCH 15, 2021

There will be a meeting of the Public Records Advisory Commission on Monday, March 15th, at 7:30 PM. **The meeting will be held virtually via Zoom.**

Commission members are required to attend 75% of the meetings. If you are ill, or will be out of town, please call the Records Administrator & Archivist at (703) 746-4591 to be excused.

Persons with disabilities requiring special accommodations or arrangements should contact the Records Administrator & Archivist at (703) 746-4591 at least 48 hours prior to the meeting.

AGENDA

PUBLIC RECORDS ADVISORY COMMISSION
MONDAY, MARCH 15, 2021, 7:30 PM
Virtual Meeting via Zoom
https://zoom.us/webinar/register/WN_XAFhh72KRS6mWmG7kMYIZA

Webinar password: **099543**
962 6151 2751 (Webinar ID)

DISCUSSION ITEMS

1. Call to order at 7:30 p.m.
2. Appointment of secretary
3. Review of the draft minutes of the February 22, 2021 meeting
4. Records Center activities (Annette)
5. Facility renovations update (Jackie and Annette)
6. FOIA requests and other research (Jackie)
7. HARC update (Monica)
8. New Business
 - a. 2 current Commission vacancies
 - b. Next meeting: April 19, 2021 via Zoom

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Members, please call the Records Administrator & Archivist at (703) 746-4591 if you are not able to attend.