

# City of Alexandria, Virginia

## DEPARTMENT OF FINANCE

### PUBLIC RIGHTS-OF-WAY USE FEE REPORT (Alexandria City Code, Article F)

**REPORTING  
QUARTER:**

[ ] 1<sup>st</sup> [ ] 2<sup>nd</sup> [ ] 3<sup>rd</sup> [ ] 4<sup>th</sup>

Quarter Ending:	Mar 31	Jun 30	Sep 30	Dec 31
Due Date:	May 31	Aug 31	Nov 30	Feb 28

Owner Name \_\_\_\_\_ Federal I.D. Number \_\_\_\_\_  
Trade Name \_\_\_\_\_ Business License Number \_\_\_\_\_

	Month 1	Month 2	Month 3	TOTAL
1. TOTAL ACCESS LINES BILLED FOR THE QUARTER:				
2. FEE PER ACCESS LINE:				
3. TOTAL PUBLIC RIGHTS-OF-WAY USE FEE BILLED: (Total on Line 1 x Line 2)				
4. DEDUCT: Uncollected fee at the end of period.				( )
5. SUB-TOTAL:				
6. ADD: Fee applicable to collections on accounts previously reported as uncollected.				
7. TOTAL PUBLIC RIGHTS-OF-WAY USE FEE DUE:				

I declare that this report has been examined by me and to the best of my knowledge and belief is a true, correct, and complete report.

PREPARER'S NAME: \_\_\_\_\_ SIGNATURE: \_\_\_\_\_

Make check payable to "City of Alexandria." Please return this report with payment to:

Tax Audit, Research & Analysis Unit  
Department of Finance  
City of Alexandria - Miscellaneous Tax  
P.O. Box 34939  
Alexandria, VA 22334-0939

Telephone: 703.746.3903

**ATTACH A LIST OF NAMES AND ADDRESSES OF ALL PERSONS WHOSE ACCOUNTS WERE REPORTED ABOVE AS UNCOLLECTIBLE.**