

phone: 703.746.4800 fax: 703.548.6065

DEPARTMENT OF FINANCE Revenue Division/Personal Property Tax P.O. Box 178, Alexandria, Virginia 22313

APPLICATION FOR CITY VEHICLE LICENSE AND RETURN OF TANGIBLE PERSONAL PROPERTY

INSTRUCTIONS: Every person who owns or holds a motor vehicle, boat or trailer in Alexandria on or after January 1 each year, or who sells, trades or otherwise disposes of such property previously reported must complete this form. Please file this form with the Revenue Division within 30 days of acquiring a vehicle, or moving into Alexandria with a vehicle, or disposing of a vehicle.

Last Name	First Na	me	Middle Initi	tial (Trade Name, if Business)				
Name of Co-Owner, if	applicable							
Street Address				C	ity	State	Zip	
Telephone (Home)	Telephone (Work)			Email Address				
Social Security No. (Fe		Co-Owner's SSN						
	Please com	plete the applic	cable section be	elow and sigr	ı the declaratio	o n		
	VEHICI	E ACQUIREI	O OR BROUG	HT INTO Al	LEXANDRIA			
Vehicle (car, truck, mot	orcycle, mo	tor home, etc.):						
Make	Year	Model		Body Style				
Number of Cylinders	Gross Shipp	ing Weight	Base Price					
				Month:	Day:	Year:		
Vehicle Identification Number				Date Acquired or Brought into Alexandria				
Trailer (house, boat, ca	mper, utility	, etc.):						
Trade Name	Year	Туре		Identification Number Gross Weight				
				Month:	Day:	Year:		
Cost				Date Acquired or Brought into Alexandria				

If in active milit	tary service, are you	a legal resident	of Alexandria,	Virginia?			
Yes □ N	fo □ If no, pl	lease alexandriava	•		5.4800 for further in ON	nformation.	
annual basis. 1	• .	ualifying vehicle	s for tax relief	provided by	_	l or business on an perty "Tax" Relief	
Vehicle is used	more than 50% for	business purposes	s 🗆				
Vehicle is used	less than 50% for b	usiness purposes					
Vehicle is used	for personal use on	ly					
I certify that unl	less otherwise indic	ated as business u	ise, the vehicle	(s) listed here	in is for personal u	se.	
Signature of Tax	xpayer						
DISPOSAL OI	F PREVIOUSLY F	REPORTED VE	HICLE				
Vehicle (car, tru	uck, motorcycle, mo	otor home, etc.):					
Make	Year	Model		Vehicle Identification Number			
				Month:	Day:	Year:	
City Vehicle Lie	cense Decal Numbe	er		Disposal Dat	te		
Trailer (house,	boat, camper, utility	y, etc.):					
Trade Name	Year	Year Type		Identification	n Number	Gross Weight	
				Month:	Day:	Year:	
Cost				Disposal Dat			
DECLARATIO	ON						
NOTE: It is a m		Commonwealth o	of Virginia for a			nowledge and belief. which he or she does	
Signature of Ow	vner	Date	Signa	ature of Co-Owner		Date	

FO-0005 (10/02)