

**Commission on Aging Housing Committee Meeting for March 18, 2019  
Chesterbrook Residences, 2030 Westmoreland St., Falls Church 22043  
Draft Agenda**

**12:30 p.m. – Lunch**

**1:15 p.m. (approximate) for tour**

**2:00 p.m. (approximate) for meeting**

**Review and Approval of the Agenda – Jane King, Acting Committee Chair**

**Review and Approval of the February 11 Committee Meeting Minutes – Jane King**

**Updates: Age Friendly Community Housing Committee Workplan – Jane King**

**1. Accessory Dwelling Units – Bob Eiffert**

- A. GOAL: Determine prospective benefits and challenges regarding Accessory Dwelling Units (ADU's).
- B. OBJECTIVE: The City and community stakeholders study the feasibility of modifying city regulations to permit accessory dwelling units, where appropriate, as an option to increase the stock of affordable and accessible housing in the City and complete a report for submission to City Council. (Note: Some Small Area Plans already permit ADUs --Potomac Yard, Beauregard-- but few accessory units have resulted)
- C. COA ACTION: Monitor, advocate and participate in the research of accessory dwelling units and proposed recommendations to City Council led by the City's Office on Housing. (Note: this is in the Office of Housing's workplan. No committee exists presently.)
- D. OUTCOME by July 1, 2019: Determination of benefits and challenges of ADU's by City staff and stakeholders and their resulting recommendation to City Council.
- E. COMMISSION ROLE: watch and make sure this happens; provide input, e.g., are codes adequate, do they need to be changes (e.g., can more than one stove be permitted/residence?).

**2. Affordable Assisted Living – Bill Harris and Bob Eiffert**

- A. GOAL: Develop public and private mechanisms to enhance availability of affordable assisted living in Alexandria.
- B. OBJECTIVE: Develop consistent developer contribution and concept plan.
- C. COA ACTIONS: 1) Study group crafts City policy for developer contributions in assisted living facilities. *NOTE: Office of Housing Staff have requested that a COA representative be appointed to work with staff and AHAAC to craft a policy. The workgroup will meet at least twice from March through May to create the draft policy.* 2) Create concept plan for mixed-income, affordable assisted living facility, including identification of potential site(s) and funding sources
- D. OUTCOMES: By June 2020 1) Policy in effect for acquiring contributions for affordable assisted living development; 2) Concept plan created, enhancing interest on the part of policy makers.

E. COMMISSION ROLE: provide input and be actively involved.

**3. Housing for a Lifetime – Bob Eiffert**

- A. GOAL: By June 2020, Work with key organizations and individuals to incorporate “housing for a lifetime” features in both new and redeveloped housing.
- B. OBJECTIVE: Establish guidelines for the inclusion of accessibility features in new affordable multi-family development that receives City funding support. Note: We are not looking for full accessibility per ADA.
- C. COA ACTION: Determine which enhanced accessibility features should be included in addition to accessibility features required as part of federal and local building codes.
- D. OUTCOMES: Guidelines approved and agreement reached that they are to be advisory for new construction of affordable, multi-family housing that receives City-funding support.
- E. COMMISSION ROLE: Work with AHAAC to incorporate our criteria into the Housing Trust Fund application process.

**4. Avoid Unnecessary Institutionalization of adults through Naturally Occurring Retirement Communities – Jan Macidull**

- A. GOAL: Prevent the unnecessary and/or unwanted institutionalization of those who could and would prefer to remain in their homes for as long as possible.
- B. OBJECTIVE: Residents of Naturally Occurring Retirement Communities (NORCs) and others have increased awareness of available programs and services supportive of older adults and adults with disabilities.
- C. COA ACTION: Support public and private providers in their information and service outreach efforts to reach targeted communities, including NORCs.
- D. OUTCOME: Ongoing - Information/resource person available to residents in 75% of NORCs and increased awareness among targeted groups about how to access resources that help older adults and adults with disabilities remain in their homes. [This is being accomplished by the Community Ambassador Program administered by Senior Services of Alexandria.]
- E. COMMISSION ROLE: Publicize the Community Ambassador Program and encourage volunteers to serve as ambassadors.

**Ongoing Committee Concerns**

- Draft of P&Z Proposed Zoning Change, from Home for the Elderly to Life Care Facility – Bob Eiffert
- Route 1 South Redevelopment Task Force – Mary Parker
- ARHA Work Group/City Review of proposed project plans – Jan Macidull
- Senior Independent Living Buildings – Charles Baily, Bill Harris, others?
- Committee changes: new chair, additional members – All

**Other Business**

**Adjourn**

**Next Committee Meeting:** Monday, April 18 at 1:30 p.m. at 4401 Ford Avenue

