

ALEXANDRIA COMMISSION ON AGING MEETING AGENDA

Virtual Meeting: Thursday, June 10, 2021; 4pm

Due to the COVID-19 Pandemic emergency, this meeting is being held electronically pursuant to Virginia Code Section 2.2-3708.2(A)(3), the Continuity of Government ordinance adopted by the City Council on June 20, 2020 or Section 4-0.01(g) in HB29 and HB30, enacted by the 2020 Virginia General Assembly (Virginia Acts of Assembly Ch. 1283 and 1289), to undertake essential business. All members of the Board and staff are participating from remote locations through a Zoom Webinar. This meeting is being held electronically, unless a determination is made that it is safe enough to be held in person at a location to be determined. Electronic access will be provided in either event. The meeting can be accessed by the public through the Zoom link or phone number provided below. Public comment will be received at the meeting. Public comments can also be sent to daas@alexandriava.gov in advance of the meeting. Please indicate that your comments are for a meeting related to the Alexandria Commission on Aging in the subject line. A recording will be made of this meeting.

https://zoom.us/webinar/register/WN_5Vq0LkPxQuOmt1DgON4WjQ

Meeting ID: 935 7751 7116

Password: 251935

Phone In number: 301-715-8592

MEMBERS: Please read through the Agenda and have available for reference at the meeting.

1. Call to Order
2. Welcome guests
3. Approval of Agenda
4. Approval of May 2021 minutes
5. Alexandria Police Department Liaison Report – Sgt. Ian Torrance
6. Special Presentation: Virginia Delegate Charniele Herring
7. Executive Committee Report
8. Discussion / Action Items
 - A. Swearing in of new officers
 - B. Annual Report
 - C. Age Friendly Plan update
 - D. COA Racial and Social Equity
 - E. Scooter Task Force report
 - F. Report on LGBTQ Program
 - G. Memorial bench for Sharon Dantzig– see attached
9. **Liaison Reports - Please provide a written summary to Debbie.ludington@alexandriava.gov**
 1. Alexandria Adult Day Services Center, ADSC – Darrell Wesley– see attached
 2. Housing Affordability Advisory Committee, AHAAC – Bill Harris
 3. Division of Aging and Adult Services – Terri Lynch
 4. INOVA Alexandria Hospital
 5. Human Rights Commission – Lynette Foster
 6. AHA – Bob Eiffert
 7. AARP – Jane King

8. NVAN – Babs Waters / Terri Lynch
9. St. Martins Senior Center – Anne Coyne– see attached
10. Virginia Hospital Center – Kate Chutuape
11. Commission for Women
12. Partnership for a Healthier Alexandria
13. Public Health Advisory Commission
14. Commission on Persons with Disabilities – Michael Kamin
15. Senior Center @ Charles Houston – Vanessa Green– see attached
16. Senior Services of Alexandria – Mary Lee Anderson– see attached
17. Alexandria Commission on Employment, ACE – Mary Lee Anderson
18. Northern Virginia Falls Prevention Alliance, NVFPA – Mary Lee Anderson
19. Arlington Legislative Committee – Mary Lee Anderson
20. Arlington Commission on Aging – Linc Cummings
21. Successful Aging – Margaret Orlando
22. Recreation, Parks and Cultural Activities – Margaret Orlando

10. Committee Updates

1. Housing – Chair, Michael Schuster– see attached
2. Outreach Committee – Co-Chairs, Victoria Almquist and Asfaha Beyene– see attached
3. Transportation – Chair, Ray Biegun– see attached
4. Economic Development – Chair, Mary Lee Anderson– see attached
5. Strategic Planning – Chair, Babs Waters
6. Health /Dementia Friendly Committee – Chair, Marjorie Conner
7. By-Laws – Chair, Michael Kreps
8. Advocacy – ad hoc

11. Other Business

12. New Business

13. Public comments – please limit your comments to 3 minutes

Next Commission Meeting: Meeting format - TBD; Thursday, September 9, 2021, 4pm

Next Executive Committee Meeting: Meeting format - TBD; Monday, August 30, 2021, 10am

COMMISSION OFFICERS: Babs Waters, Chair
 Victoria Almquist, Vice Chair
 Secretary, Michael Kreps

The business of the Commission on Aging is largely conducted by its committees. ALL COMMISSION AND COMMITTEE MEETINGS ARE OPEN TO THE PUBLIC. Please call the Division of Aging and Adult Services at 703.746.5999 for more information. In addition, the Commission has official liaisons with several other commissions, organizations or activities.

The City of Alexandria complies with the terms of the Americans With Disabilities Act (ADA). An individual with a disability who wishes to request an accommodation may contact the Division of Aging and Adult Services at 703.746.5999, email DAAS@alexandriava.gov, or use Virginia Relay 711.

Visit the Division of Aging and Adult Services website for Commission on Aging agendas and minutes and other aging information: www.Alexandriava.gov/aging

Location for Sharon Dantzig memorial bench – it is the one circled in red.



Adult Day Services Center
Report to the Commission on Aging
June 2021

Meet the Artist
Karla

As promised last month, here are some of the photos from the Adult Day Services Center and Starbucks Project. The project honored first responders and essential workers for their dedication and commitment serving the community during an unforgettable year due to the covid-19 pandemic.

The honorees consisted of Alexandria Firefighters, Police Officers, Sherriff Department and Dash Metro Transit employees. We were pleased to have former Mayor William Euille stop by and participate in the project.

I would like to thank ADSC employees Jackie McCord and Angela White for organizing the event and Starbucks Manager Randee Vansion and her team located at 540 North Henry St. for hosting the event and providing free coffee to all the honorees.

If you are ever in this Starbucks, please acknowledge their support and contribution to this project that occurred every Friday in the month April.

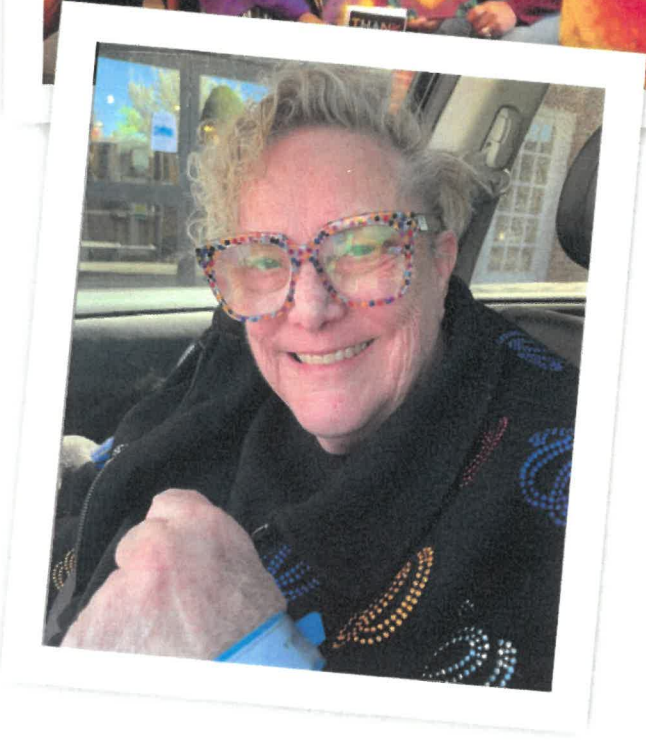
I would also like to give a special thanks to ADSC program participant Karla for providing over 60 pieces of calm and soothing abstract artwork to all. Se has been relentless with sharing her art and bringing a smile to all the lucky recipients.

Although we are not at of the woods, it is wonderful to see that we are all in this together.

On behalf of all of us at ADSC, have a great summer and stay safe.

If anyone have questions about the program, please give me a call at 703-746-5676 or email me at darrell.wesley@alexandriava.gov

Darrell Wesley,
Program Director, Adult Day Services Center



Artist
Carla
Rink



St. Martin de Porres Senior Center COVID-19 Report for June 2021

Senior Wellness Checks and Assistance for Participants -we continue to outreach to all our seniors and members from the community fielding calls and questions. Weekly telephone calls to seniors to assist with the following services:

- Weekly shopping trips
- Weekly virtual classes
- Promoting and transporting weekly to the Walking Club at Ben Brenman Park
- Participating at Patrick Henry Recreation Center's Senior Pop Up Exercises on 6/13/20 May
- Spring activity kits, senior prizes for virtual games like Bingo, Family Feud, and trivia.
- Request for food such as milk, bread, fruit, and oatmeal. Also supplies like notebooks, compression stockings and cold remedies
- Garden planting for herbs, strawberries, cabbage, onion, pumpkin, and cauliflower. Planting herbs in the garden as well as weeding, mulching, and selecting vegetables for planting
- Senior volunteers were huge help for the master gardener and staff.

- Polled Seniors with majority stating they want to return to the center once it opens. We continue virtual classes. The outdoor activities that have grown in popularity due to nice weather were Walking Club, Shopping Trips, and Senior Pop Up at the Patrick Henry Recreation Center.

Social Isolation: we continue to reach out to the seniors to alleviate anxiety and concerns about staying at home alone and not getting out due to physical and emotional complaints.

Virtual Programming : we continue offering virtual programs along with CH Senior center exercise classes and ADCC virtual classes. The staff assist seniors by linking the seniors with virtual classes using You Tube sponsored by the Office of Aging at Fairfax County, Jane Franklin, and Marymount University exercise classes. ESOL classes for those practicing English. We hosted a Senior Council this month and the biggest inquiry was when the center would reopen and will we make everyone wear masks at the center.

Weekly wellness check calls, trivia, exercise, virtual travel, historical trivia, musicals, current events, and humor.

Senior Shopping Trips: This month the seniors participated in 4 weekly shopping trips. Our trips include going Walmart, Bailey Crossroads Mall, Springfield Mall and Landmark Plaza.

Monthly Senior Newsletters: Mailed 80 monthly newsletters to seniors with community and center updates, recipes, Coronavirus Q&A, and birthday greetings.

Weekly Virtual Newsletter: Emailed 200 weekly newsletters to seniors and their family's information pertaining relevant information from SSA and the community to keep them informed in activities around the city.

- Plan for June is to encourage seniors to participate virtually in Senior Law Day on 4, 11 and 18 Jun. Also, working with the Vtech Cooperative Education to offer seniors financial updates. So, they can use the skills to save money and do financial planning as well as prepare to recognize scams.

- **Submitted by Anne T. Coyne, Senior Center Director, St. Martin de Porres Senior Center. Tele: 703-751-2766. Email: anne.coyne@ccda.net**

The Senior Center at Charles Houston May 2021 Report for June 2021 Meeting

Staff continue to provide weekly wellness telephone checks, weekly teleconference & Zoom virtual activities that include Bingo and cognitive/brain teasers, as well as participant led activities and rousing discussions on a variety of topics. Houston staff continue to coordinate with the other two senior sites (St. Martin's and ADSC) for combined virtual cognitive and physical activities. Site staff have begun to do planning for summer activities. Additionally, a weekly Thursday shopping trip to local area markets, grocery's, Walmart and Dollar Tree stores enable participants to purchase food, medical and household items is provided.

We had a very successful Mother's Day virtual Zoom activity. This year family members submitted written tributes to their family matriarchs and they were read by the family member or Senior Center staff. What a wonderful, heartwarming event that brought tears of joy as well as surprise. ADSC participants joined with us in this activity. Each participating senior received a certificate of appreciation with the senior with the most tributes receiving a Gift Card to Harris Teeter. Our Mother's Day activity is usually one of our favorite and largely attended event and even though we were virtual this year we had 40 devices "tuned in."

Arthritis Exercise class continues on Zoom twice monthly on Tuesdays at 10:00 a.m. Our instructor, Monique Bagby, continues to do an excellent job of leading our seniors in various seated and standing exercise movements as well as provide helpful wellness information/tips. Our St. Martin's counterparts as well as ADSC staff continue to join us in this activity and have expressed enthusiasm in participation.

Our seniors still continue to receive their COVID vaccines through the efforts of ARHA, Annie B. Rose, Ladrey and the City.

Our Monday Walking Club @ Ben Brenman Park continues in "full swing." The average number of participants walking is 10 individuals.

Overall, our seniors continue to be faring pretty well during the pandemic. Their personal needs are met, they have food, shelter and resources to assist them. If a need arises that they're unable to address, center staff provides assistance in directing them to the appropriate resources and referrals.

Submitted by,

Vanessa K. Greene
Senior Center Director



June 1, 2021

To: Commission on Aging
**From: Mary Lee Anderson, Executive Director
Senior Services of Alexandria**
Subject: Update on Senior Services of Alexandria

The next training session for Senior Ambassadors will be held via Zoom on Tuesday, June 15 from 2-3:30pm. This is a great opportunity to get an overview of all that the City has to offer our older adults, and to keep informed about the work of DAAS, SSA and other non-profits and City agencies in support of seniors in our community. Commission members are all welcome to attend. Register at www.seniorservicesalex.org or by calling 703 836 4414 ext 110.



SSA is very excited to announce that we are a member of the 2021-22 class of the *Catalogue for Philanthropy*. Each of the nonprofits selected was chosen from a competitive applicant pool as a critical local nonprofit in the region. We are proud of being chosen for our work with the older adult population in Alexandria, especially during these challenging times during the pandemic. To see a complete list of nonprofits, go to www.cfp-dc.org

You are invited to attend a virtual wine tasting event on Saturday evening, June 19! Grape & Bean will be featuring some delicious wines from Union Sacre (<https://www.unionsacre.com>) Ticket holders will pick up their tasting package for two that includes samples of 4 wines and a charcuterie and cheese platter from the Rosemont location. The audience will then tune in that evening for a live stream tasting led by Grape and Bean and the winemaker. Sponsor for the evening will be Jen Walker, and **a portion of the proceeds will go to support SA's programs.** [Register here!](#)

Commission on Aging Housing Committee Meeting of May 17, 2021
Via Zoom
Draft Meeting Notes

Attendance:

Committee Members: Michael Schuster, Chair; Charles Bailey, Asfaha Beyene, Bob Eiffert, Bill Harris, Marshall Hespe, Jane King, Jan Macidull, Denise Mackie-Smith, Cyndy Schneider, Lois Steele, and Babs Waters.

Staff: Terri Lynch, Division of Aging and Adult Services.

Welcome – Michael Schuster opened the meeting and participants introduced themselves. Michael welcomed special guest Cyndy Schneider, who is the Chair of the Housing Committee for the Arlington County Commission on Aging.

Review and Approval of the Agenda – The agenda was approved as submitted (no vote required).

Approval of Minutes – The notes from March 15 meeting were approved as submitted (no vote required).

Review of the Affordable Housing Plan for the Aspire – Bob Eiffert shared the screen of the Office of Housing’s report on the affordable housing plan for the Aspire, a 133-unit independent living apartment building proposed on the site of the Tony’s Gulf auto service center at the corner of First and Fayette Streets in the north Parker Grey neighborhood (memorandum attached). The developer proposes the building as a community for older adults who want housing with services, but not licensed assisted living. Residents could rent either a one- or two-bedroom unit but must pay separately for a service package that was estimated in 2019 at \$2,313 per month for a single resident. An additional service fee of \$1,000 per month would apply to a two-person household. Because the developer applied for bonus density on the site, the City zoning ordinance, section 7-700, was triggered, so the developer was required to provide either affordable units on the site, or their equivalence. When the COA considered the affordable housing plan, the COA chose the option of 9 one-bedroom units at 60% of area median income. Rent was therefore estimated at \$1,239 per month for an income not to exceed \$51,000 per year (all of these figures will have increased since 2019). The Housing staff estimated that after taxes and all rent and service fees, a resident would have \$359 per month leftover for all other personal expenses. Committee members expressed considerable concern about the viability of these units due to the high cost.

The developer may have encountered problems with their financing due to the 40-year affordability period for the 9 units. The developer has approached the Office of Housing and asked for a reconsideration of the affordable housing plan. Housing staff is working with the developer to modify the plan and will come to the Housing Committee sometime soon to offer new options. That request will re-open negotiations, so the committee can consider and push for its own alternate plans. Suggestions at the meeting included allowing residents to rent a unit without the service plan; have the developer pay for 9 units at an alternate site to be reserved for persons at 60% of area median income; or make a monetary contribution that

would be reserved specifically for alternate senior housing or assisted living (not available for any other type of affordable housing development).

Age Friendly Community Plan – Jane King noted that the Commission needs to update the current 2019 through 2021 plan for the next three-year period of 2022 through 2024. She said that the Commission does not have to repeat all the steps of the previous plan (needs assessment, community survey, etc.); an update is sufficient to meet AARP’s requirements. She referenced AARP’s Livable Communities website with links to over 500 other community plans that we could use for comparison. She will send the link to that site. She will work with Jan to choose some other similar communities to benchmark for our planning effort. She then reviewed the committee’s suggestions from earlier meetings:

- Planning for a Mixed Income Affordable Assisted Living Facility – encourage, facilitate, and plan for a dedicated facility with various public and private partners. Bob Eiffert and Bill Harris have worked on the option in the current plan. Bill developed a concept plan that the COA adopted in 2018; Bob will find that plan and send it to Michael for distribution to the committee.
- Public education regarding home modifications to increase accessibility. This could include publicity about and presentation of AARP’s Home Fit program. Jane noted that this would become the Outreach Committee’s responsibility, so she will discuss it with them.

Jane suggested combining the next three items into one affordable housing goal with the three items as individual objectives of the same goal:

- Increase funding for the Rent Relief program, as the Commission proposed two years ago.
- Educate about and advocate for more affordable housing for older residents, but with a better description of what the Commission means by affordable (i.e., using 30% of area median income as the goal for rental affordability, rather than 50% or 60% as is used now by some advocates).
- Reduce the risk of homelessness among older residents, and the need for personal assistance with activities of daily living at homeless shelters (which is not currently available).
- Look at the NVAN platform for possible advocacy around real estate tax relief and assistance with homeowner association and condo fees. Both Denise Mackie-Smith and Babs Waters expressed their concerns about rising taxes and fees driving older persons out of the community. Possible suggestions for solutions include some form of payment assistance with condo fees; reducing or restricting annual real estate tax increases for older homeowners; or maybe a tax credit program like DC uses.
- Develop publicity about accessory dwelling units – Jane suggested that this item would also be the responsibility of the Outreach Committee.
- Encourage home sharing and group homes – Jane asked if any committee members would like to consider this option. This might also be an Outreach Committee responsibility to publicize home sharing resources that already exist.

- Raise awareness of assistive living devices – Jane suggested this would be a Health Committee responsibility.

Jane reminded the committee that there needs to be an emphasis on racial equity in all goal areas. All of the above plan suggestions will need to be fleshed out in the coming months. The Commission's updated plan should be completed by October to allow time for City staff to review and comment, and then for City Council to approve the plan by December 2021.

Other Business

- Cyndy Schneider said that Arlington is just in the first year of their plan. She did note that an Arlington non-profit has prepared an excellent webinar on affordable dwelling units. She will send a link to Terri and Michael for distribution to the Committee.
- Charles Bailey discussed the huge affordable housing complex proposed for the commercial sites at Glebe and Mount Vernon Avenues. It would have one 10-story building and one 7-story building, with a total of 460 to 480 affordable units. It is being proposed by the non-profit Alexandria Housing Development Corporation. Bob will reach out to Jon Frederick, AHDC's executive director, to ask for a presentation on the complex at an upcoming committee meeting.

Adjournment – the meeting adjourned at 2:50 p.m.

Next Committee Meeting: Monday, June 21, 2021 at 1:30 p.m. via Zoom.

Notes prepared by Bob Eiffert.

City of Alexandria, Commission on Aging
Outreach Committee Notes
May 26, 2021 11:30 am – 12:30 pm
Via Zoom

Members Present: Victoria Almquist, Mary Anne Beatty, Asfaha Beyene, Ray Biegun, Gary Hacker, Jane King, Margaret Orlando, Barbara Waters.

Hosting staff: Pamela Austin

The meeting was called to order at 11:30 a.m. by Victoria Almquist, and was conducted in conformity with the following guidelines:

“Due to the COVID 19 pandemic emergency, this meeting is being held electronically pursuant to Virginia Code Section 2.2-3708-2 (A)(3), the Continuity of Government ordinance adapted by the City Council on June 20, 2020 or Sections 4-0.00(g)in HB29 and HB30 to undertake essential business. All the members of the Committee and staff are participating from remote location through a Zoom Meeting. This meeting is being held electronically, unless a determination is made that it is safe enough to be held in person at a location to be determined. Public comment will be received at this meeting. A recording of this meeting is being made.”

1. Approval of Agenda

The agenda was approved as proposed.

2. Updates on Outreach to:

Faith Community: The committee will monitor the full opening of faith centers before actively engaging in outreach activities. In the meantime, printed information that provides updates on available services in the city continues to be distributed monthly.

LGBTQ community: Ray informed the committee that there will be a seminar on Friday June 4 on the challenges and opportunities faced by older LGBTQ community. It is part of the City’s recognition of Pride Month.

Senior Ambassadors: On June 9 there will be a brainstorming session to assess their activities and approach.

3. Discussion of draft letter to senior facilities on bullying

A draft letter from the co-chairs of the committee was drafted and distributed by Victoria to the members for comments. The letter was approved by the committee with minor edit and it was agreed that Victoria, in her capacity as Co-Chair of the Outreach Committee, will send it to senior facilities in the city. A list of such facilities will be compiled and sent to the members by Pamela. Members will check the list, add or

amend as appropriate and forward them to Victoria, who will be sending the letter to the facilities by e-mail.

4. Preparing for in-person outreach

Now that restrictions are being lifted, there may be a need for advanced preparation to start conducting in-person outreach to relevant communities in the city. The committee felt that it is too early to start such activities now, but hoped that the situation will improve in the Fall. Meanwhile, zoom and other media should be used to enhance our communication.

5. Public comments

No comments were made

6. Date of next meeting

Next meeting will be held on Wednesday, 23rd June, 2021 at 11:30 a.m.

7. The meeting was adjourned at 12:26 p.m.

Commission on Aging – Transportation Committee

May 17, 2021 4:30 PM Via Zoom

Meeting Notes

Members: Ray Biegun, Chair; Cedar Dvorin, David Kaplan, Jane King, Babs Waters (COA Chair).

Guests: Charles Bailey (former COA member).

Staff: Terri Lynch (DAAS)

Introductions: None required.

Review and Approval of the Agenda – The agenda was approved.

Discussion

Past year's activities: The pandemic limited our activities in the past year. A summary of our activities through June 2021 will be sent to the COA Chair for the Annual Report. We had T&ES briefings on the Complete Streets Program and the Alexandria Mobility plan. This is an important continuation of a close relationship we have had in the past with T&ES.

This month (May) Babs, Cedar, and Ray participated with BPAC and FSS on a T&ES onsite review of the City's 255 intersections with traffic lights and signs related to pedestrians. Recent legislation now requires signs to say "STOP" for pedestrians rather than "YIELD"; wherever signs are used. This was a good opportunity to get outside during this pandemic and safely view intersections from the driver perspective and the pedestrian perspective.

We continue to maintain a good relationship with DASH, and David is on the DASH Board.

Possible future annual activities for the Transportation Committee were discussed. Jane (and Alan) shared that there was a brainstorming session done a number of years ago and Hillary Orr was involved. Jane and Alan were part of a group that was invited to participate. Ray will reach out to Hillary Orr's office to find out who to contact and access any documents that were created.

Jane suggested we look at what the other communities around us are doing.

DASH: Discussed inviting Martin Barna, DASH Director of Planning & Marketing, to meet with the Transportation Committee to discuss the Alexandria Transit Vision (ATV) Plan.

David reported that DASH will be Fare Free in September. It is hoped that this will also encourage more older residents to use DASH. DASH is working on their communications to plan and promote their ATV.

There was a discussion of the need to encourage people to break their habit of using their car for every trip. Some shared that it was becoming too easy for people to think that they can get in my car and that it costs nothing and has no impact on the environment. Charles shared his good experiences with DASH and how it provides him an opportunity to relax and not stress about traffic or parking.

The DASH rider Advisory Committee had their first meeting on April 5, 2021. The COA had championed the idea of a DAC. We are wondering how seniors are reacting to the new DASH schedules and hope DASH will gather data to share with the DAC and the COA.

Public Comment: None.

Adjournment: Meeting adjourned at 5:35 PM

The next meeting: Monday, June 21, 2021, 4:30 PM via Zoom.

Minutes from May 6, 2021 meeting of the Economic Development Committee

Attending: Mary Lee Anderson, Babs Waters, Annabelle Reitman, Sylvia Benatti, Jane King, Pat Miller, Sandy Freedman, Emilia Turcios (City Staff coordinator)

The meeting began at 11:33 am via Zoom

The City's policy on virtual meetings was noted.

Senior Consumers: *Goal is to encourage businesses to offer discounts, services targeted to seniors.* SSA has continued to distribute cards to older adults, no further activity related to new businesses is envisioned until after the pandemic. AHA will encourage members to patronize Silver Service businesses, but not push for discounts during the pandemic. SSA will reach out to existing businesses to confirm their discounts and then promote on social media. Pat Miller and Jane King volunteered to work with Mary Lee to approach new businesses in Del Ray.

Senior Employment: *Goal is to help seniors find employment and to encourage businesses to hire* The 50+ employment specialist has been approved as a full-time position. Emilia Turcios advised that WDC plans to begin in-person workshops to replace the 50+ Cohort program. WDC is now allowing up to 5 people to come on-site.

AARP Livable Community

Jane King will continue to coordinate reports on this effort, as the Commission begins work on the next plan.

Senior Ambassador Program

There are now 95 senior ambassadors. SSA continues to have weekly Zoom meetings with City officials and other non-profits, as well as send emails with news updates twice a week. SSA presented information about the program at the first Age-Friendly Ecosystem Summit on May 5. They plan to ask existing ambassadors to discuss how the program will continue post-COVID, and a training session will be scheduled for June.

Seniors as Entrepreneurs

Annabelle Reitman and Sylvia Benatti are rolling out the "55+ Incubator" to help older adults who want to start their own business. Their website is in the design phase. They submitted an application to AARP for a grant as a pilot project and are awaiting approval of their 501c3 application.

SNAP Enrollment for Seniors

SSA is exploring funding to hire staff to focus on enrollment of seniors in the SNAP program. Sandy Freedman, Director of SSA's Groceries to Go program, has joined the committee to provide updates on the initiative. Ann Coyne, Director of the Senior Center at St. Martin de Porres, is interested in helping.

Meeting adjourned at 11:29 am. The next meeting will be held on Wednesday, June 2 at 10:30am via zoom.

Submitted by: Mary Lee Anderson