

**City of Alexandria, Virginia**  
**BUDGET AND FISCAL AFFAIRS ADVISORY COMMISSION**  
**Meeting**  
**Thursday-March 28, 2019**  
**7 p.m.**  
**Alexandria City Hall**  
**Room #3008**  
**301 King Street**  
**Alexandria, VA 22314**

**Summary Minutes**

**Commission Members:**

Janet Blair-Fleetwood (Secretary), Paul Igasaki, Ben Klein, Skip Maginniss, Greg Parks, Robert Rapanut, Deb Roepke, Joe Valenti

*Absent:* Jesse O'Connell (Chair) (excused), Kathy Stenzel (Vice Chair) (excused), Nicholas Lee (excused), Kirk McPike (excused)

*Vacant:* Representative for Alexandria Chamber of Commerce

**OMB Staff:**

Morgan Routt  
Arthur Wicks

**Agenda:**

- 1. Call to Order:** Secretary **Blair-Fleetwood** called the meeting to order at 7:05 with a quorum present.
- 2. Approval of the Minutes:** **Roepke** moved to approve the minutes from the March 19<sup>th</sup> meeting, **Rapanut** seconded the motion. The motion carried by unanimous voice vote.
- 3. BFAAC Recommendation and Observations Related to the City Manager's Proposed FY 2020 Budget**
  - a.** A draft of the memorandum was provided. Commissioners discussed the draft report and what work still needs to be completed. **Routt** gave an overview of comments/notes from the City Staff perspective; his written comments were provided to the committee at the conclusion of the meeting.
  - b.** Commissioners agreed to review most recent draft. **Klein** agreed to take the current draft and comments and organize for clarity. Commissioners will review this updated draft this weekend and provide comments to **Blair-Fleetwood** by Monday, at which time she will compile these comments into the draft.
  - c.** The committee will meet again on Thursday, April 4<sup>th</sup> to complete a final review and approval of the memo.
- 4. OMB Report**
  - a.** Working sessions with the City Council continue with deliberations on schedule for the May budget approval

5. **Adjournment:** **Valenti** moved that the meeting be adjourned, **Maginniss** seconded.  
The motion carried by unanimous voice vote. The meeting was adjourned at 8:05 p.m.
6. **Next Meeting:** Thursday, April 4, 2019.