

**City of Alexandria, Virginia**  
**BUDGET AND FISCAL AFFAIRS ADVISORY COMMISSION**  
**Monthly Meeting**  
**Tuesday, May 21, 2019**  
**7 p.m.**  
**Alexandria City Hall**  
**Sister Cities Conference Room #1101**  
**301 King Street**  
**Alexandria, VA 22314**

**Summary Minutes**

**Commission Members:**

Jesse O'Connell (Chair), Kathy Stenzel (Vice Chair), Janet Blair-Fleetwood (Secretary), Paul Igasaki, Ben Klein, Nicholas Lee, Robert Rapanut, Deb Roepke, Joe Valenti

*Absent:* Kirk McPike (excused), Greg Parks (unexcused), Skip Maginniss (excused)

*Vacant:* Representative for Alexandria Chamber of Commerce

**OMB Staff:**

Arthur Wicks

**Agenda:**

1. **Call to Order:** Chair O'Connell called the meeting to order at 7:03 with a quorum present.
2. **Approval of the Minutes:** Klein moved to approve the minutes as written, Lee seconded the motion. The motion carried by unanimous voice vote.
3. **BFAAC/BAC Joint meeting:**
  - a. Stenzel updated the Committee on the BFAAC/BAC efforts stating there would be no joint meeting in June because the joint facilities report has been delayed to July.
4. **June meeting:** The Committee agreed to a next BFAAC meeting date of June 26<sup>th</sup>.
5. **Budget Question 57:** Wicks explained that the City of Alexandria Finance Department personnel most knowledgeable about the City policy regarding the Uncommitted/Unassigned target were unavailable to meet with BFAAC at this meeting. As a result, the Committee will take up the issue at the June meeting. In the meantime, Blair-Fleetwood will draft a recommendations memorandum for the City Council before the next meeting so the Committee can finalize the memorandum at the June 26<sup>th</sup> meeting.
6. **Chamber of Commerce Vacancy:** The Committee discussed the City of Alexandria task force reviewing membership on the various Committees such as BFAAC. It was noted the Chamber's difficulty in filling both these seats. The Committee discussed potential recommendations on the two Chamber of Commerce seats. Options to consider including:
  - a. assigned one Chamber seat as a City of Alexandria Business representative to broaden the potential business participants on BFAAC, and

- b. take the other seat and designate it as a General Public seat.

Chair O'Connell asked Commissioners to discuss options with their City Council members and come back to the June meeting with input for a BFAAC decision.

**7. Affordable Housing Report Update**

- a. The Committee reviewed the updated Affordable Housing Finance Challenges: Findings and Next Steps paper. **Valenti** noted the changes included in the paper, particularly City of Alexandria information that will be important for BFAAC recommendations to the City Council.
- b. **Valenti** will draft up the BFAAC memorandum to the City Council on this topic and BFAAC will review a draft at the June 26<sup>th</sup> meeting. Items to be included are:
  - i. tradeoffs other organizations have made regarding affordable housing,
  - ii. how affordable housing is defined,
  - iii. how to measure success in address affordable housing issues, and
  - iv. potential metrics for the City to use in evaluating its success in this area.

**8. Revenue Menu Memorandum:** **Chair O'Connell** volunteered to develop a list of menu items for consideration by the Committee. The **Chair** requested that other BFAAC members volunteer to research and provide written input to Menu items. BFAAC will discuss the progress on the Menu Memorandum at the June 26<sup>th</sup> meeting.

**9. OMB Update:** **Wicks** highlighted the budget approval and some the overall net changes made to the City Manager's draft budget.

**10. Adjournment:** **Stenzel** moved that the meeting be adjourned, **Valenti** seconded. The motion carried by unanimous voice vote. The meeting was adjourned at 8:48 p.m.

**11. Next Meeting:**

- a. Regular Monthly Meeting, Wednesday, June 26, 2019.