

City of Alexandria, Virginia
BUDGET AND FISCAL AFFAIRS ADVISORY COMMISSION
Monthly Meeting
Tuesday, September 17, 2019
7 p.m.
Alexandria City Hall
Sister Cities Conference Room #1101
301 King Street
Alexandria, VA 22314

Summary Minutes

Commission Members:

Jesse O'Connell (Chair), Janet Blair-Fleetwood (Secretary), Paul Igasaki, Nicholas Lee, Skip Maginniss, Kirk McPike, Robert Rapanut, Deb Roepke, Joe Valenti

Absent: Kathy Stenzel (Vice Chairman) (excused), Ben Klein (excused), Greg Parks (unexcused)

Vacant: Representative for Alexandria Chamber of Commerce

OMB Staff:

Morgan Routt, Arthur Wicks

Agenda:

1. **Call to Order:** Chair O'Connell called the meeting to order at 7:01 with a quorum present.
2. **Approval of the Minutes:** Rapanut moved to approve the minutes as written, Blair-Fleetwood seconded the motion. The motion carried by unanimous voice vote.
3. **BFAAC Annual Revenue Options Memo:** The Committee discussed the timetable for completing the memo by early October. Members are encouraged to review the draft and develop any other topics that should be included before the document is finalized, including views on designating taxes for particular projects. Further, consideration should also be given to including actions or recommendations for City Council consideration. Chair O'Connell will revise the memorandum and send it out for review in the coming days.
4. **Affordable Housing memorandum:** The Committee reviewed the technical changes offered and agreed to incorporate them into the final version.
5. **BFAAC Membership:** Chair O'Connell explained that the BFAAC Memorandum #2 was provided City Council and City Manager. He explained that the City Manager would like to recommend that a seat remain with the Chamber of Commerce and the other Chamber seat be converted to an At-Large seat. The Committee discussed the change and raised no concern with the change.
6. **BFAAC 2020 Workplan:** Chair O'Connell explained that so far the Committee has provided three memorandums to the City Council: Fund Balance; BFAAC Membership, Affordable Housing, and a fourth that is in development-Revenue Options. The next

memorandum from BFAAC should be the 2020 Workplan. The Committee discussed various items to tackle including City of Alexandria compensation review; recession readiness planning, electrical infrastructure relative to increased use of electric cars. **Chair O'Connell** will develop a draft of the memorandum and will send it out to members for review and for input on other potential topics. The plan is to complete the memorandum at the October meeting.

7. **BFAAC Officer Elections:** **Chair O'Connell** explained that the annual officer election will occur at the October meeting. All those interested in such position should step forward for consideration for that meeting.
8. **OMB Update:** **Routt** highlighted the pay increase for particular City personnel to remain competitive with surrounding jurisdictions. He also noted plans for reviewing the CIP and HR at the City retreat in early November.
9. **Adjournment:** **McPike** moved that the meeting be adjourned, **Lee** seconded. The motion carried by unanimous voice vote. The meeting was adjourned at 8:04 p.m.
10. **Next Meeting:**
 - a. Regular Monthly Meeting, Tuesday, October 15, 2019.