

**City of Alexandria, Virginia**  
**BUDGET AND FISCAL AFFAIRS ADVISORY COMMISSION**  
**Monthly Meeting**  
**Monday, April 5, 2021**  
**7 p.m.**

**ZOOM call due to COVID 19 per City Guidelines**

**Summary Minutes**

**Commission Members:**

Jesse O'Connell (Chair), Kathy Stenzel (Vice Chair), Janet Blair-Fleetwood (Secretary), Christopher Ferrara, Amy Friedlander, Karen Graf, Paul Igasaki, Ben Klein, Nicholas Lee, Robert Rapanut

**Absent:** Skip Maginniss, Kirk McPike, Deb Roepke

**OMB Staff:**

Morgan Routt, Arthur Wicks

**Agenda:**

1. **Call to Order: Chair O'Connell** called the meeting to order at 7:03 with a quorum present.
2. **Approval of the Minutes from March 16, 2021 meeting: Stenzel** moved to approve the minutes, **Ferrara** seconded the motion. The motion carried by unanimous voice vote.
3. **Response to the City Manager's FY 2022 Proposed Operating Budget and the FY 2022-31 Capital Improvement Program (CIP): Chair O'Connell** led the discussion on the draft response. The draft was an updated version based on comments from the March 16 meeting. The Committee reviewed each of the four sections: Revenue, Expenditures, Capital Investment Program (CIP), and Budget Process and Policy recommendations. There were minor editorial changes recommended, with no changes to the themes and recommendations. **Chair O'Connell** made changes during the meeting to finalize the document. Once all changes were made, **Stenzel** moved to approve the document, **Blair-Fleetwood** seconded. The motion passed by unanimous voice voted. **Chair O'Connell** asked that the leads on each of the sections provide an short overview at the BFAAC Work session with the City Council on April 12, 2021. He invited all Committee members to attend as their schedules permit.
4. **OMB Report: Wicks** explained that the City was adding an additional work session on March 23<sup>rd</sup> for discussion on the American Rescue Plan funding the City is to receive. The City is considering splitting the funding into two pieces: one to include a portion of the funding in this year's budget and the rest in the FY 2023 budget, in accordance with Federal guidance accompanying the funding.
5. **Adjournment: Klein** moved that the meeting be adjourned, **Ferrara** seconded. The motion carried by unanimous voice vote. The meeting was adjourned at 7:24 p.m.
6. **Next Meeting:**
  - a. Regular Monthly Meeting, **Tuesday, April 20, 2021.**