

Budget and Fiscal Affairs Advisory Committee (BFAAC) Minutes
City Hall, Sister Cities Conference Room #1101
September 20, 2016

Present: Dak Hardwick, Skip Maginniss, Margaret Gullen, David Baker, Clarence Tong, Patrice Leinehan, Michael Wenk, Ben Klein

Absent (excused): Laurie MacNamara, Robert Shea, Michael Carrasco, Len Rubenstein, Jean Sun Kim

OMB staff members: Morgan Routt, Alex Braden, Whitney Harris

1. **Call to Order.** A quorum being present, the meeting was called to order at 7:12pm
2. **Presentation on Proposed Stormwater Utility.** Representatives from the City of Alexandria Department of Transportation & Environmental Services (T&ES) provided the committee a presentation on a proposed stormwater utility that may be included as part of the FY18 City Manager's proposed budget. Committee members engaged in a conversation about the proposed utility. No formal committee action was taken.
3. **Minutes.** A motion to accept the minutes as submitted from May 17, 2016 was made by David Baker and was seconded by Ben Klein. The motion was approved unanimously.
4. **OMB Report.** Morgan Routt provided an update on summer activities of OMB, including the preparation of a staff response to the FY17 BFAAC report to City Council. Mr. Routt indicated the staff response was almost complete and would be sent to committee members upon its release. Mr. Routt then provided an update to the committee on the upcoming FY18 budget calendar and discussed the Council budget retreat. No formal committee action was taken.
5. **FY18 Work Plan.** Mr. Hardwick provided the committee members an update on preliminary conversations with OMB staff about the goals for the FY18 budget cycle. Committee members preliminarily agreed to a schedule of shorter memos to City Council to inform them of committee recommendations throughout the year versus a large report at the end of the budget cycle. The committee agreed to prepare an initial work plan and budget guidance memo for consideration at the October meeting. Mr. Hardwick agreed to prepare an initial draft of the memo. No formal committee action was taken.
6. **BFAAC representative to the Commission on Information Technology.** Mr. Hardwick reported to committee members that BFAAC had an open position on the Commission on Information Technology that was unfilled. Committee members were directed to express interest in sitting on the commission to OMB staff.
7. **Election of Officers.**
 - a. For Chair: committee member Michael Wenk nominated Dak Hardwick. The motion was seconded by David Baker. No other nominations were received. Those voting for Mr. Hardwick to be chair were as follows: Dak Hardwick, Skip Maginniss, Margaret Gullen, David Baker, Clarence Tong, Patrice Leinehan, Michael Wenk, and Ben Klein. No committee members voted in opposition to Mr. Hardwick's nomination. Mr. Hardwick was approved as chair of the committee.
 - b. For Vice Chair: committee member Michael Wenk nominated Ben Klein. The motion was seconded by Margaret Gullen. No other nominations were received. Those voting for

Mr. Klein to be vice chair were as follows: Dak Hardwick, Skip Maginniss, Margaret Gullen, David Baker, Clarence Tong, Patrice Leinehan, Michael Wenk, and Ben Klein. No committee members voted in opposition to Klein's nomination. Mr. Klein was approved as vice chair of the committee.

- c. For Secretary: There were no nominations received for the position of Secretary. The position remained vacant and will added to the agenda for the October BFAAC meeting.
8. **Adjournment.** Having no further business, the meeting was adjourned at 8:55pm.