

City of Alexandria, Virginia
BUDGET AND FISCAL AFFAIRS ADVISORY COMMISSION
Regular Meeting
Tuesday – January 29, 2019
7 p.m.
Alexandria City Hall
Sister Cities Conference Room #1101
301 King Street
Alexandria, VA 22314

Summary Minutes

Commission Members:

Ben Klein (Chair), Kathy Stenzel (Vice Chair), Nicholas Lee, Skip Maginniss, Greg Parks, Joe Valenti

Absent: Kirk McPike (excused), Jesse O’Connell (excused), Paul Igasaki (excused)

Vacant: Representative for Mayor Wilson, Representative for Councilman Chapman, Representative for Councilwoman Pepper, Representative for Alexandria Chamber of Commerce

OMB Staff:

Morgan Routt, Arthur Wicks

Others in Attendance (Guests/Staff/Public):

Janet Blair Fleetwood, Deb Roepke (nominated appointee for Councilwoman Pepper)

Agenda:

- I. Call to Order:** Chair **Klein** called the meeting to order at 7:00 with a quorum present.
- II. Approval of Minutes:** **Lee** moved to approve the November 8, 2018 meeting minutes as written. **Stenzel** seconded the motion. The motion carried by unanimous voice vote.
- III. Introduction of New Members:** **Klein** provided an overview of BFAAC and its role to new and potential members that were present. BFAAC will schedule a “Budget 101” meeting, once more new members are confirmed to the committee.
- IV. BFAAC 2019 Q1 Workplan Items**
 - a. Affordable Housing Report**
 - i. Valenti** provided an overview of the work to date of the Affordable Housing Subcommittee.
 - 1.** The subcommittee has recommended that BFAAC hold a public stakeholders meeting (or series of meetings) with relevant City departments and non-profit agencies to discuss outstanding questions/issues that BFAAC has for its upcoming Affordable Housing report.

- a. **Stenzel** noted that ACPS should be included in this list of stakeholders.
 - b. **Parks** noted that BFAAC should ensure coordination with the Economic Opportunities Commission (EOC), as there seems to be some overlapping efforts between BFAAC's work and that of the EOC.
 2. The subcommittee will convene again and draft a list of questions and invitees for the stakeholder meeting, to be reviewed at the next BFAAC meeting.
 3. Current workplan schedule is to hold the stakeholder meeting in March, complete a draft of the report in April, and approve the final report in May.
 4. **Lee** suggested that the committee reach out to other boards, commissions and committees that may be working on this topic. There may be an opportunity to jointly leverage the time of these committees with City Council to have a broader discussion on the topic.
 - b. **Joint BFAAC/BAC Update on Recommendations of the Ad-Hoc Joint City/School Facilities Investment Task Force**
 - i. **Stenzel** gave an overview of the work to date of coordinating with the School Board's Budget Advisory Committee (BAC).
 1. A joint meeting will be scheduled between the two committees in February.
 2. Potential topics for the joint memo include: capital vs. operating expenditures, contingency funding, use of fund balance, shared services, and zoning & land use.

V. OMB Report

- a. **Routt** provided an overview of the development of the Proposed FY 2020 Operating Budget and the Proposed FY 2020 – FY 2029 Capital Improvement Program (CIP).
 - i. **Valenti** asked if there has been an assessment of the fiscal impacts of the upcoming WMATA Shutdown.
 1. **Routt** responded that staff are currently working on this assessment.

VI. Adjournment: **Stenzel** moved that the meeting be adjourned, **Lee** seconded. The motion carried by unanimous voice vote. The meeting adjourned at 8:00 p.m.

VII. Next Meeting: February 13, 2019