

**City of Alexandria, Virginia**  
**BUDGET AND FISCAL AFFAIRS ADVISORY COMMISSION**  
**Regular Meeting**  
**Tuesday – October 16, 2018**  
**7 p.m.**  
**Alexandria City Hall**  
**Sister Cities Conference Room #1101**  
**301 King Street**  
**Alexandria, VA 22314**

**Summary Minutes**

**Commission Members:**

Ben Klein (Chair), Kathy Stenzel (Vice Chair), Nicholas Lee, Skip Maginniss, Kirk McPike, Jesse O’Connell, Joe Valenti,

*Absent:* Margaret Gullen (excused), Ericka Miller (excused), Robert Ray (unexcused), Michael Wenk (excused)

*Vacant:* Representative for Councilman Chapman, Representative for Alexandria Chamber of Commerce

**OMB Staff:**

Morgan Routt, Arthur Wicks

**Others in Attendance (Guests/Staff/Public):**

None

**Agenda:**

- I. Call to Order:** Chair **Klein** called the meeting to order at 7:01 with a quorum present.
- II. Approval of Minutes:** **O’Connell** moved to approve the September 18, 2018 meeting minutes as written. **Valenti** seconded the motion. The motion carried by unanimous voice vote.
- III. FY 2020 Workplanning**
  - a. **Klein** discusses engagement at the budget retreat and notes that it will be the first opportunity to interact with new members of Council.
  - b. The commission discusses edits to Memo #1: BFAAC Fiscal Year Workplan
    - i. How to frame the purpose of the affordable housing memo
    - ii. Will changes on school board impact timing of the Joint Task Force memo
    - iii. Should Employee Compensation stand as it’s own memo or be incorporated into Memo #6 (Budget Recommendations)
      1. Question of who should lead/own this memo
      2. Seems practical to role it into Memo #6 and still have the opportunity to do a stand-alone memo in the second half of 2019 if warranted

- iv. **O'Connell** moved to approve Memo #1 with the revisions discussed. **Valenti** seconded the motion. The motion carried by unanimous voice vote. Edits will be shared via email.
- c. The commission discusses edits to Memo #2: Recommendation for the FY 2020 Budget Guidance
  - i. Add a bullet about unexpected economic shocks that fell out of the editing process
  - ii. **O'Connell** moved to approve Memo #1 with the revisions discussed. **Lee** seconded the motion. The motion carried by unanimous voice vote. Edits will be shared via email.

**IV. OMB Report**

- a. Council retreat on 11/10
  - i. Staff is prepping revenue and expenditure numbers
  - ii. Expects to also present on ongoing alignment with Schools division
- b. **Klein** asks for an update on healthcare costs
  - i. **Routt** says they expect around 8% growth
- c. **Wicks** updates the commission on the date of the next meeting and solicits input on agenda items and potential guest presenters

**V. Adjournment:** **O'Connell** moved that the meeting be adjourned, **Lee** seconded. The motion carried by unanimous voice vote. The meeting adjourned at 7:57 p.m.

**VI. Next Meeting:** November 8, 2018