

**City of Alexandria, Virginia**  
**BUDGET AND FISCAL AFFAIRS ADVISORY COMMISSION**  
**Regular Meeting**  
**Monday - November 13, 2017**  
**7 p.m.**  
**Alexandria City Hall**  
**Council Workroom, Room #2410**  
**301 King Street**  
**Alexandria, VA 22314**

**Summary Minutes**

**Commission Members:**

Ben Klein (Chair), Martin Frost, Margaret Gullen, Skip Maginniss, Jesse O'Connell, Leonard Rubenstein, Robert Shea, Kathy Stenzel, Joe Valenti, Michael Wenk

*Absent:* David Baker (excused)

*Vacant:* Representative for Councilman Wilson, Representative for Councilman Lovain

**OMB Staff:**

Morgan Routt, Arthur Wicks

*Absent:* Lisa Henty

**Others in Attendance (Guests/Staff/Public):**

None

**Agenda:**

- I. Call to Order:** Chair **Klein** called the meeting to order at 7:05 with a quorum present.
- II. Approval of Minutes:** **Shea** moved to approve the October 2017 minutes, with added notation of which absences were excused. **Gullen** seconded the motion. The motion carried by unanimous voice vote.
- III. Recap of Council Budget Retreat:** The commission discussed the November 4<sup>th</sup> budget retreat, and reviewed comments and questions from Council members.
- IV. Review of BFACC Workplan & Memos**
  - a. **Stenzel** distributes copies of the current memo drafts.
  - b. **Wenk** reminds the commission to reflect on what constitutes value to the city
    - i. **Klein** agrees and points out that is in the current document
  - c. **Stenzel** compliments the role of ACPS staff and the school board in the Joint Facilities Task Force memo
  - d. **Shea** is encouraged to hear that public private partnerships are in the mix
  - e. Discussion concerning recommendations regarding the Joint Facilities memo.
  - f. **Routt** says it is important to consider the implications of future efforts: we should emphasize processes that are self-sustaining, that BFAAC can monitor and share reports to Council on progress.

- i. **Klein** agrees, this is an area that a clear directive from Council would be valuable
  - ii. **Klein** suggests that the task force should reflect on their work at the one-year mark
- g. **Klein** directs members of the commission to share any memo edits with **Stenzel**

**V. OMB Report**

- a. **Rouff** shared information regarding the comparative growth rates of various operating cost areas, like metro and the schools division.
- b. The city is looking for potential efficiencies.
- c. Priority-based budgeting: start with FY19 to fully implement in FY20. It is an approach with potential, but it takes time to do it right.
  - i. **Shea** asks if BFAAC can play a role as this process develops.
  - ii. **Rouff** possibly, and he'll look into it and update the commission

**VI. Adjournment:** **Shea** moved that the meeting be adjourned, **Gullen** seconded. The motion carried by unanimous voice vote. The meeting adjourned at 8:15 p.m.

**VII. Next Meeting:** December 19, 2017