

# Alexandria-Caen Sister City Committee

## Meeting Minutes

Monday, April 11, 2022

7:00 pm

Alexandria City Hall – Room 1101

- I. Welcome and Call to Order
  - II. Approve Minutes from March Meeting – Wesley Thomas (ACSSC member) and Kyly Larriviere (ACSSC member)
  - III. Welcome New Member – Michael Skardon – no show
  - IV. Ongoing Business
    - A. Recap of Sister Cities of VA State Meeting – April 2 – Scott Campbell (ACSSC member) reported that the status and issues of local Sister Cities was discussed during the meeting. Nothing of significance needed to be relayed to ACSSC other than the rest of those in attendance were impressed by how much the ACSSC has accomplished recently.
    - B. Farmer’s Market and May Day Soirée –  
April 30 Action Items:
      - We need non-alcoholic beverages. Laura Withers (ACSSC member) offered to donate 48 bottles of lemonade and 48 bottles of water.
      - Venmo set up. Jim Holloway said the City has an iPad with Square on it that we can use to accept payments.
      - We also need to move flags and tablecloths from the Lloyd House to the Carlyle House. Steve agreed to help Angelique Moss (ACSSC President) on Friday around 3pm.
      - Kyly Larriviere asked that we draft a common language to explain our student exchange program when asked during the event. We agreed that we did not want to provide too many details about programs such as the student stipend because we have not worked out all of the details. We have still have cards that were previously printed with a general description of the purpose of the ACSSC that we agreed to hand out during the events. No new flyers at this time.
      - We discussed whether time should be set aside to make remarks and ultimately decided against it.
      - We will need a microphone and speaker in order to do so.
      - For public music, Kerem Bilge (ACSSC member) suggested the Alexandria Harmonizers and Steve suggested the Alexandria Symphony.
      - Antwoine Lopez (prospective ACSSC member) offered to create a playlist of music.
      - Kyly Larriviere (ACSSC member) will pick up two different colors of tickets to be used to purchase beverages at the Carlyle House.
- Kyly will update and send out an updated list of volunteers and duties.
  - Laura Withers asked for volunteers to email her if interested in posting marketing materials on other Patch sites. She also contacted the Virginia Garden people to drop off flyers at an event next weekend. Follow up with Alex about advertising in the Zebra and Alexandria Living.
  - We will vote on expenses via email.

### C. D-Day Commemoration and Lecture – June 2 & 4

- Lecture: members show up around 6-6:30 for setup, speaker from 7-8 (need projector, speaker, microphone), Q&A 15 minutes

- Duties – Angelique will create flyer, Laura will help distribute. Jim will ensure the chairs, projector, speaker and mic are set up and ready to go.

- We need a food and beverage coordinator. Sign up to bring food at May meeting. We will use the wine we already have at the Lyceum. We will need about 4 people to take tickets and man the bar.

#### Market Square event:

- Thank you to Lesley for writing the D Day Resolution to be read at the City Council meeting.

- Anyone with connections to youth groups such as the Scouts are encouraged to reach out to solicit volunteers.

- Local French Club involvement – waiting for confirmation (Angelique)

- The cost of the band has increased to \$1100. Angelique suggested negotiating to see if the band can start playing earlier to generate more of a crowd.

- The cost of the sound system also increased to \$2100. We agreed to explore other options.

- We will vote on expenses via email.

### V. New Business

#### A. Open Floor

Laura asked how we intended to use the WordPress website. We will follow up on this during next month's meeting.

### VI. Public Comment

### VII. Adjournment

#### 2022 Calendar

January – 1/29 Zoom Across the Atlantic

February –

March –

April – 4/30 Farmer's Market and May Day Soirée

May –

June – 6/2 – D-Day Lecture, 6/4 – D-Day Event

July –

August –

September –

October –  
November – 11/17 Beaujolais Nouveau  
December –

**ACSSC Member Attendees:**

Angelique Moss  
Allison Wynn  
Scott Campbell  
Kyly Larriviere  
Laura Withers  
Steve Hartka  
Wesley Thomas  
Kerem Bilge

**City of Alexandria Government Attendees:**

Jim Holloway

**Public Attendees:**

Antwon Lopez